City Council – Action Request Form

Date: May 21, 2018

To: The City Manager

From: Gregory M. Turner, Assistant City Manager
Jerry Bates, Purchasing Director

Council Action Requested:
Adoption of Resolution Awarding Purchase Order for Trench Rollers.

Strategic Focus Area: Service Excellence
Strategic Objective: To ensure efficiency of service
Strategic Plan Action Item: No
Key Work Item: No

Summary of Information:
Traffic Field Operations of the Streets Division has the need to purchase five trench rollers as scheduled replacements for equipment that has exceeded its useful life. Trench rollers are used to compact backfill materials during street cuts and utility installations. Proper compaction of backfill is essential to prevent potential settlement issues that would create threats to the traveling public. The department currently has only one functioning roller. Bids were received March 29, 2018 for this equipment and below is a summary of the bids received:

	City/State	Each	Total
H & E Equipment Services, Inc.	Baton Rouge, LA	$28,175	$140,875
May Heavy Equipment, Inc.	Lexington, NC	28,935	144,675

The City's FY 2017-18 capital equipment budget includes $144,900 for this purchase; therefore, it is recommended that a purchase order be awarded to H & E Equipment, Inc., the low bidder meeting specifications, for the purchase of five trench rollers at a total cost of $140,875.

The purchase of these rollers will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2017-18 budget.

M/WBE COMMENT: This bid was advertised on the City's website. Notifications of this opportunity were sent to local M/WBE and DBE businesses. See Exhibit A for a complete list of businesses notified of the project and workforce demographics.

Committee Action:

Committee	Finance 5/14/18	**Action**	Approval
For	Unanimous	**Against**	

Remarks: