

**PUBLIC WORKS COMMITTEE**  
**Virtual Meeting**  
**October 12, 2021**

**CALL TO ORDER**

*Chair MacIntosh called the meeting to order at 6:20 p.m. and stated due to the Pandemic, all Committee Members are participating virtually. For virtual meetings, Committee Members will be muted until asked to be heard. When there is a vote, it will be necessary to conduct a roll call vote. A committee Member will be recognized, raise their hand, and state their vote.*

**Present:**

Council Member Jeff MacIntosh, Chair  
Council Member Barbara Hanes Burke, Vice Chair  
Council Member John Larson  
Council Member Annette Scippio

**Additional Attendees:**

Council Member James Taylor, Jr.

**CONSENT AGENDA**

*Chair MacIntosh stated the Committee would first consider the Consent Agenda and asked if any item needed removed for discussion.*

*Council Member Larson removed C-2.*

*Chair MacIntosh stated that item C-1 would be continued to the January 11, 2022 Public Works Committee and noted that item G-3 would be continued to the November 9, 2021, Public Works Committee.*

**A motion was made by Council Member Burke, seconded by Council Member Scippio, to approve the balance of the Consent Agenda. The motion carried by the following vote:**

**Aye:** Council Member MacIntosh, Council Member Burke, Council Member Larson, and Council Member Scippio

**C-3.** Approval of Public Works Committee Summary of Minutes.

**Approved by the Consent Vote.**

**C-1.** Resolution Fixing Date for Public Hearing on a Petition to Close and Abandon Fragrant Lane and Notice to All Persons Interested in the Closing Thereof (Southeast Ward) – Petition of Richard Verdier. Public Hearing: November 15, 2021.

**This item was continued to the January 11, 2022 Public Works Committee.**

**C-2.** Resolution Approving the Construction of the Wake Forest Rowing Shed Structure at Salem Lake Marina.

*Johnnie Taylor, Assistant City Manager, provided an introduction of this item.*

*Greg James, Special Facilities Superintendent, provided the staff report for this item.*

*In response to Council Member Scippio, Mr. James stated the Recreation and Parks Department will have access to the shelter but will not be storing anything and noted that Wake Forest University would provide the maintenance of the shelter.*

*In response to Council Member Larson, William Royston, Recreation and Parks Director, stated Wake Forest would own the structure and there would be an agreement in place regarding the maintenance.*

*Angela Carmon, City Attorney, noted that the City's encroachment agreements have insurance requirements regarding liability.*

**A motion was made by Council Member Scippio, seconded by Council Member Burke, that item C-2 be approved. The motion carried by the following vote:**

## **GENERAL AGENDA**

**G-1.** Ordinance to Rename a Street or Road in Winston-Salem - Merry Dale Drive to Merry Valley Lane.

*Chair MacIntosh opened the Public Hearing and asked if there were anyone in opposition of the street renaming. Seeing none, he closed the Public Hearing.*

*Aaron King, Interim Assistant City Manager, provided the staff report.*

**A motion was made by Council Member Burke, seconded by Council Member Scippio, that item G-1 be approved. The motion carried by the following vote:**

**Aye:** Council Member MacIntosh, Council Member Burke, Council Member Larson, and Council Member Scippio

**G-2.** Ordinance to Rename a Street or Road in Winston-Salem - Phelps Drive to Chamberlain Castle Court.

*Chair MacIntosh opened the Public Hearing and asked if there were anyone in opposition of the street renaming. Seeing none, he closed the Public Hearing.*

*Aaron King, Interim Assistant City Manager, provided the staff report.*

**A motion was made by Council Member Burke, seconded by Council Member Scippio, that item G-2 be approved. The motion carried by the following vote:**

**Aye:** Council Member MacIntosh, Council Member Burke, Council Member Larson, and Council Member Scippio

**G-3.** Information on a Policy for Sign Placement on Traffic Calming Speed Hump Projects.

**This item will be presented at the November 9, 2021, Public Works Committee.**

**G-4.** Presentation on Policy and Procedure for Painting on Streets and Sidewalks.

*Aaron King introduced Jeff Fansler.*

*Jeff Fansler, Deputy Transportation Director, provided the staff report.*

*In response to Council Member Scippio, Mr. Fansler stated this policy has been adopted. He noted that PRIDE decided to resubmit their request at a later date and that there were no plans to refresh or redo the mural on the street in front of City Hall.*

*In response to Council Member Larson, Mr. Fansler stated the current policy states request would come to the Public Works Committee and then to Council.*

*Mrs. Carmon addressed concerns regarding freedom and speech noting that Council can decide on the messages that will or will not be displayed.*

**G-5.** Update on City/County Utilities Services.

*Courtney Driver, Winston-Salem/Forsyth County Utilities Director, provided the staff report.*

*In response to Council Member Scippio, Ms. Driver stated new meters are first placed in areas in which there are problems reading meters such as high traffic areas.*

*Mrs. Driver responded to Chair MacIntosh stating she would provide the percentage of the budget that is from utilities but estimates it around 45%.*

*In response to Council Member Larson, Mrs. Driver stated they are working on getting more base stations for the new water meters and are installing radio towers and water tanks as they go. She noted she hopes the project would be completed in four or five years and stated education and training will be a part of the roll out for the new system.*

*In response to Chair MacIntosh, Mrs. Driver stated she thinks the delinquency numbers regarding utility payments will get back to pre-pandemic status and she is working with marketing to help make citizens aware of the different programs available to assist with delinquent accounts.*

**G-6.** Information on the WePLAY Memorial Program.

*Leah Friend, Assistant Recreation Director, provided the staff report.*

*In response to Council Member Scippio, Ms. Friend stated 4,000 trees and 1200 benches have been placed since 1998.*

*In response to Council Member Larson, Ms. Friend stated they rely on citizen reports of damaged trees and stated the price of trees are \$75.00 - \$150.00 depending on type and the benches are \$200.*

*In response to Council Member MacIntosh, Ms. Friend stated citizens pay for the trees and benches.*

*Council Member MacIntosh suggested being strategic about placement of the trees and benches.*

**ADJOURNMENT**

*There being no further business to come before the Committee, the meeting adjourned at 7:40 p.m.*