

Resolution #19-0556
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**RESOLUTION APPROVING A CONTRACT WITH EPR SYSTEMS USA, INC. FOR A
NEW FIRE RECORDS MANAGEMENT SYSTEM**

WHEREAS, replacing the City's current Fire Records Management System is a Key Work Item; and

WHEREAS, the current system was implemented in 2003 and has critical limitations; and

WHEREAS, staff released a Request for Proposals (RFP) to identify vendors qualified to provide a new solution that meets the City's needs; and

WHEREAS, staff received three vendor responses and narrowed these down to two, with none of the three being M/WBE certified or having offices in North Carolina; and

WHEREAS, after completing on-site demonstrations with the two selected vendors, staff recommends EPR Systems USA, INC. as the preferred vendor; and

WHEREAS, the proposed contract with EPR Systems USA, Inc. totals \$125,745 for project implementation and first-year subscription fees; and

WHEREAS, EPR Systems USA, Inc. has provided pricing for the option to renew the subscriptions for years two through five, with a total five-year cost of \$497,972; and

WHEREAS, funding for all implementation costs and the first year of subscription fees is available in the Information Systems operating budget; and

WHEREAS, staff recommends that the City enter into a contract with EPR Systems USA, Inc. for the new Fire Records Management System.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Winston-Salem authorizes the City Manager to enter into a contract with EPR Systems USA, Inc. for implementation of the new Fire Records Management System and first-year subscription fees at a cost of \$125,745.

BE IT FUTHER RESOLVED that the City Manager is hereby authorized to execute the contract on behalf of the City.