

Information Item

Date: May 12, 2020

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Angela I. Carmon, City Attorney

Subject:

Information on Ordinance Amending Chapters 2, 6, 22, 38, 46, 74, and 78 of the City Code Related to Various Technical Corrections

Strategic Focus Area: Service Excellence

Strategic Objective: No

Strategic Plan Action Item: No

Key Work Item: No



The attached technical corrections ordinance makes changes to the city code due to outdated terminology, organizational and the process changes. In summary, the ordinance:

- changes “city secretary” to “city clerk” which terminology is consistent with the applicable general statutes and is employed more often by our sister cities; (Section 1)
- creates an anti-bullying provision with an emphasis on youth consistent with the City’s focus on youth and quality of life; (Section 2)
- changes certain application and oversight functions from the community development department to the office of business inclusion and advancement due to organizational changes; (Section 3)
- revises an inconsistent provision regarding removal of animal feces; (Section 4)
- updates the open air permit process to address organizational changes and processing issues; such changes include: a slightly longer time period for processing permit requests; a requirement that the appeal of a denial of a permit be in writing and list the grounds for appeal; a provision that allows denial of a permit based a prior ordinance violation(s); a provision that allows a permit to be revoked immediately for failure to comply with ordinance; (Section 5) and
- changes the special permit provisions to allow staff more time for processing such permit requests; it also makes the timeframe for a sound amplification permit coincide with the timeframe provided within the special event permit. (Section 6)