City Council – Action Request Form

Date:	January 14, 2019
To:	The City Manager
From:	Damon Dequenne, Assistant City Manager Toneq' McCullough, Director of Transportation

Council Action Requested:

Consideration of a Resolution Authorizing the City Manager to Approve Change Orders with Reynolda Electric Company, Inc. for Additional Services for Street and Security Lighting Maintenance

Strategic Focus Area: Quality Transportation
Strategic Objective: Enhance Public Transit
Strategic Plan Action Item: No
Key Work Item: No

Summary of Information:

On November 19, 2014, the City awarded a service contract to Reynolda Electric Company, Inc. for street and security lighting maintenance as needed throughout the city. The five-year renewable contract runs July 1 to June 30 and encumbers $50,000 annually for the following scope: emergency and non-emergency pole replacement, emergency and non-emergency lamp replacement, security lighting repairs, bucket truck use, put up and take down downtown Christmas decorations including repairs, and hourly labor rates. The 5th year extension was renewed for the FY18/19 budget year.

During this year, we have experienced an increase in repairs especially along Research Parkway where five poles have been destroyed in the past six months. In addition, the high mast lighting along US 52 and Business 40 has needed extensive repairs. We have also had to remove and relocate electrical facilities along 4th Street to accommodate the Indigo Hotel along with the planter improvements at a cost of nearly $33,000 which required a previously approved change order of $42,057.50. The Department of Transportation requests to increase the purchase order an additional $50,000 to cover anticipated needs through June 30, 2019.

Operating funds are available within the adopted FY 2018-19 street lighting budget to cover the cost of this change order.

Committee Action:

Committee	Finance 1/14/19	**Action**	Approval
For	Unanimous	**Against**	
Remarks:			