

**RESOLUTION AWARDING CONTRACT FOR WINSTON-SALEM
FIRE DEPARTMENT PHYSICAL EXAMINATION SERVICES**

WHEREAS, the Winston-Salem Fire Department (WSFD) has a need for a service provider to conduct physical examinations services, which may include the various medical services necessary for pre-employment screenings/assessments; required physical examinations and other medical services as required by the National Fire Protection Association (NFPA); and

WHEREAS, a Request for Proposals process was conducted and only one proposal was submitted by The Mobile Doc, PLLC; and

WHEREAS, an evaluation panel of City staff reviewed the proposal received to verify the proposer met the requirements of the RFP; and

WHEREAS, after evaluation and scoring of the proposal, it is staff's recommendation to award the contract for WSFD physical examination services as required by NFPA to The Mobile Doc, PLLC in the annual estimated amount of \$172,000 and a contract term of three years for the total award amount of \$516,000 and contract pricing may be adjusted in years two and three by an amount not to exceed 3% based on the Consumer Price Index; and

WHEREAS, it is the recommendation of the Finance Committee that a contract for WSFD physical examination services as required by NFPA be awarded to The Mobile Doc, PLLC in the annual estimated amount of \$172,000 and a contract term of three years for the total award amount of \$516,000 and contract pricing may be adjusted in years two and three by an amount not to exceed 3% based on the Consumer Price Index.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the

City of Winston-Salem hereby authorize the acceptance and execution, by the appropriate city officials, of the proposal from The Mobile Doc, PLLC to provide physical examination services as required by NFPA in the annual estimated amount of \$172,000 and a contract term of three years for the total award amount of \$516,000 and contract pricing may be adjusted in years two and three by an amount not to exceed 3% based on the Consumer Price Index.

BE IT FURTHER RESOLVED that the award of this contract constitutes a preliminary determination as to qualifications of the bidder. The City is not legally bound to perform the contract until the contract is duly executed by the City.

BE IT FURTHER RESOLVED that funds for the service are included in the WSFD 2018-19 operations budget and subject to future City Council budget appropriations.