

## City Council – Action Request Form

**Date:** December 12, 2022

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**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

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**From:** Aaron King, Assistant City Manager  
Toneq' McCullough, Director of Transportation

**Council Action Requested:**  
Resolution Ratifying the Existing Interlocal Agreement with the Village of Clemmons for the Use of Surface Transportation Block Grant Federal Funds Allocated to the Winston-Salem Urbanized Area and Approving the Amendment thereto

**Strategic Focus Area:** Quality Transportation  
**Strategic Objective:** No  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**

The City of Winston-Salem serves as the Lead Planning Agency (LPA) and manages the transportation planning funds for the Winston-Salem Urban Area Metropolitan Planning Organization (WSUAMPO). The transportation planning funds are programmed for various plans, projects and studies through the WSUAMPO's adopted Unified Planning Work Program (UPWP). These studies utilize Surface Transportation Block Grant – Direct Attributable (STBG-DA) and PL, Section 104 (f), funds.

The WSUAMPO Transportation Advisory Committee (TAC) reviewed and approved proposals for transportation planning studies for inclusion in the work program. The Pedestrian Plan in the Village of Clemmons was one of several studies proposed and recommended for funding.

**Committee Action:**

<b>Committee</b> _____	<b>Action</b> _____
<b>For</b> _____	<b>Against</b> _____
<b>Remarks:</b> _____	

On July 18, 2019, the Winston-Salem Urban Area MPO Transportation Advisory Committee (TAC) approved funding for the Bicycle and Pedestrian Plan through allocation of (PL) Grant funds as part of the FY2019-2020 annual Unified Planning Work Program (UPWP). On November 13, 2019, the City and the Village entered into an intergovernmental agreement with the City serving as the pass-through agency agreed to reimburse the Village for up to \$40,000 for their Bicycle and Pedestrian Plan.

The Village wished to reduce the scope of the of this plan to only include a Pedestrian Plan. As a result, on September 15, 2022, the Winston-Salem Urban Area MPO TAC approved the funding of this Plan in the FY2022-2023 annual Unified Planning Work Program (UPWP). According to the adopted Fiscal Year 2023 UPWP, the \$50,000 study includes \$40,000 in STBG-DA funds and the Village of Clemmons will pay the required 20% local match of \$10,000.

The Village of Clemmons has used the standard approved North Carolina Department of Transportation (NCDOT) review process to select a consulting firm to conduct this study. Per the January 2004 agreement between the NCDOT and the City of Winston-Salem, the City will submit an invoice to NCDOT for the STBG-DA funds expended and will use those funds to reimburse the Village of Clemmons.