

## Mail and Print Services REBID #2

Firm Name: Ricoh				Firm Name: Toshiba			
Evaluation Criteria	Weight	Grade	Total	Evaluation Criteria	Weight	Grade	Total
MWBE Commitment	20.00	5.00	100.00	MWBE Commitment	20.00	5.00	100.00
Ability to Meet All Requirements	30.00	5.00	150.00	Ability to Meet All Requirements	30.00	4.50	135.00
Experience - Years in Business	10.00	5.00	50.00	Experience - Years in Business	10.00	4.50	45.00
Methodology-Proposed Plan of Action	20.00	5.00	100.00	Methodology-Proposed Plan of Action	20.00	4.25	85.00
Price	20.00	4.00	80.00	Price	20.00	2.00	40.00
<b>Final Score</b>			<b>480.00</b>	<b>Final Score</b>			<b>405.00</b>
Max Score = 500				Max Score = 500			

  

Firm Name: Coeco				Business Name: Canon			
Evaluation Criteria	Weight	Grade	Total	Evaluation Criteria	Weight	Grade	Total
MWBE Commitment	20.00	0.00	0.00	MWBE Commitment	20.00	0.00	0.00
Ability to Meet All Requirements	30.00	4.75	142.50	Ability to Meet All Requirements	30.00	5.00	150.00
Experience - Years in Business	10.00	5.00	50.00	Experience - Years in Business	10.00	5.00	50.00
Methodology-Proposed Plan of Action	20.00	4.25	85.00	Methodology-Proposed Plan of Action	20.00	4.25	85.00
Price	20.00	5.00	100.00	Price	20.00	4.00	80.00
<b>Final Score</b>			<b>377.50</b>	<b>Final Score</b>			<b>365.00</b>
Max Score = 500				Max Score = 500			

MWBE Commitment	
Percent goal met or good faith effort made?	Points
<b>Certified M/WBE Compliance-Primary Vendor</b> (1) Submitted their M/WBE certificate in their proposal; OR (2) Will award required portion of the project to a named M/WBE certified subcontractor; OR (3) Has certified they made a good faith effort to comply but were unable to locate a qualified M/WBE subcontractor.	5
<b>Not Qualified.</b> Vendors proposal indicated that they do not qualify for the M/WBE certification nor do they comply with the M/WBE subcontract participation requirement.	0

Experience - Years in Business	
Response	Points
<b>Superior:</b> More than 15 years in business	5
<b>Above Average:</b> More than 10 years and less than 15 years in business	4
<b>Average:</b> More than 5 years and less than 10 years in business	3
<b>Below Average:</b> More than 1 year and less than 5 years in business	2
<b>Poor:</b> Less than 1 year in business	0

Price	
Response	Points
Lowest cost compared to other proposals	5
Less than 10% above lowest proposal	4
11% - 20% above lowest proposal	3
21% - 50% above lowest proposal	2
Greater than 50% above lowest proposal	0

Ability to Meet All Requirements	
Response	Points
<b>Superior:</b> Proposer fully addresses all aspects of the criterion, convincingly demonstrates that it will meet the project's performance requirements, and demonstrates no weaknesses	5
<b>Above Average:</b> Proposer fully addresses all aspects of the criterion, convincingly demonstrates a likelihood of meeting the project's requirements, and demonstrates only a few minor weaknesses	4
<b>Average:</b> Proposer addresses all aspects of the criterion and demonstrates the ability to meet the project's performance requirements. May contain significant weaknesses and/or a number of minor weaknesses.	3
<b>Below Average:</b> Proposer does not address all aspects of the criterion nor is evidence presented indicating the likelihood of successfully meeting the project's requirements. Significant weaknesses are demonstrated and clearly outweigh any strengths presented.	2
<b>Poor:</b> Proposer does not address all aspects of the criterion and the information presented indicates a strong likelihood of failure to meet the project's requirements	1
Proposer has no applicable experience and proposal contains no approach to deliver a successful implementation of the services	0

Methodology-Proposed Plan of Action	
Response	Points
<b>Superior:</b> Proposer fully demonstrates quantitative methodology used to address the project's business needs and selected products. This includes fully defining the purpose, scope, and selection of methods in the selection of products and services, and demonstrates no weaknesses	5
<b>Above Average:</b> Proposer mostly demonstrates quantitative methodology used to address the project's business needs and selected products. This includes significantly defining the purpose, scope, and selection of methods in the selection of products and services, and demonstrates only a few minor weaknesses	4
<b>Average:</b> Proposer demonstrates an average amount of quantitative methodology used to address the project's business needs and selected products. This includes a limited definition of the purpose, scope, and selection of methods in the selection of products and services. May contain significant weaknesses and/or a number of minor weaknesses.	3
<b>Below Average:</b> Proposer does not adequately address quantitative methodology used to address the project's business needs and selected products. This is demonstrated by a very limited definition of the purpose, scope, and selection of methods in the selection of products and services. Significant weaknesses are demonstrated and clearly outweigh any strengths presented.	2
<b>Poor:</b> Proposer addresses very few aspects of quantitative methodology used to address the project's business needs and selected products. This lack of information presented indicates a strong likelihood of failure to meet the project's requirements	1
Proposer presents no applicable methodology to demonstrate quantitatively how the project's business needs are to be met and contains no approach to deliver a successful implementation of the services.	0