

## City Council – Action Request Form

**Date:** May 14, 2024

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**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

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**From:** Aaron King, Assistant City Manager  
 Keith Huff, Field Operations Director  
 Darren Redfield, Purchasing Director

**Council Action Requested:**  
 Resolution Awarding Contract for Stormwater Maintenance Repairs

**Strategic Focus Area:** Healthy Environment  
**Strategic Objective:** Manage Water Quality and Quantity  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**

The Field Operations Department has a regular, periodic need for a contractor to perform stormwater and ditch maintenance or repair of minor drainage features throughout the city. The work involves furnishing and installing drainage pipe, storm grates, ditch excavation, erosion control measures, paving, and demolition as needed to collect and properly direct stormwater run-off and standing water. Staff requires an “on-call” contract, with work generated mostly by resident requests and the remainder by storm events.

Purchasing advertised a bid for Stormwater Maintenance Repairs and four bids were received on April 30, 2024, with a summary as follows:

	<u>City/State</u>	<u>Sum of Unit Prices</u>
Pilot Civil, LLC	Pilot Mountain, NC	\$245,476.00
Carolina Asphalt Paving, Inc.	Brown Summit, NC	270,015.00
North State Environmental, Inc.	Winston-Salem, NC	291,767.76
BW Infrastructure, LLC	Rocky Mount, VA	464,460.00

The low bidder, Pilot Civil, LLC, submitted subcontracting goals of 6.1% with minority-owned businesses and 5.1% with women-owned businesses, which exceeds those established by the Internal MWBE Committee of 6% MBE and 4% WBE.

**Committee Action:**

<b>Committee</b>	FC 5-14-2024	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	

**Remarks:**

The contract period is from date of award through December 31, 2024. Terms of the bid allow the City the right to extend the contract for as many as two additional twelve-month periods (until December 31, 2026), if both parties agree and funds are made available for that purpose. Unit prices may be adjusted at the beginning of each additional renewal period by an amount not to exceed the latest available Consumer Price Index for All Urban Consumers (CPI-U) on the U.S. Bureau of Labor Statistics website at the time the extension is pursued.

The incumbent contractor, Carolina Asphalt Paving, Inc., has been working down a backlog of stormwater repairs under a contract executed for \$80,000, and will continue until that purchase order is exhausted.

The annual estimate for this contract is \$287,000. Therefore, it is recommended that the contract for stormwater maintenance repairs be awarded to Pilot Civil, LLC, the low bidder meeting specifications, in the estimated amount of \$210,000 for Year 1, with the option to extend the contract for as many as two additional twelve-month periods at \$290,000 per year, making the total possible award the estimated amount of \$790,000 over three years plus any CPI-U adjustments.

M/WBE comment: The bid was advertised on the City's website and notices were sent directly to 94 contractors, of which 14 are minority and 16 are woman-owned businesses. See Exhibit A for a complete list of businesses notified and the low bidder's Workforce Demographics. North State Environmental, Inc. is a woman-owned business.