# City Council – Action Request Form

**Date:** September 13, 2021

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Patrice Toney, Assistant City Manager
Catrina Thompson, Chief of Police
Jerry Bates, Purchasing Director

**Council Action Requested**:

Resolution Awarding Purchase Order for Vehicle Lighting & Internal Equipment

**Strategic Focus Area:** Service Excellence
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness
**Strategic Plan Action Item:** No
**Key Work Item:** No

**Summary of Information**:

On August 16, 2021, bids were received for the purchase of vehicle lighting & internal equipment used to upfit the 2022 Ford Interceptor police vehicles for the Winston-Salem Police Department. The bid received is listed below:

| | City/State | Total Bid |
|---|---|---|
| Batteries of NC, LLC | Angier, NC | $478,560.45 |

It is recommended that a contract be awarded to Batteries of NC, LLC, the only vendor to submit a bid for vehicle lighting & internal equipment, in the estimated grand total amount, including freight charges, of $478,560.45.

The City's FY 2021-22 capital equipment budget includes sufficient funding for this purchase. This purchase will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2021-22 budget.

M/WBE comment: This bid was advertised on the City's website. Notifications of the bid opportunity was sent to known businesses that supply this equipment. See Exhibit A for a complete list of businesses notified of this bid and workforce demographics.

**Committee Action:**

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|---|---|---|---|
| **Committee** | Finance 9/13/2021 | **Action** | Approval |
| **For** | Unanimous | **Against** | |

**Remarks:**