

City Council – Action Request Form

Date: January 17, 2024

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Aaron King, Assistant City Manager
Darren Redfield, Purchasing Director

Council Action Requested:
Resolution Awarding Purchase Order for Ready Mixed Concrete

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

The Streets Division and the Recreation and Parks Department frequently need ready mixed concrete to make repairs or small improvements. Purchasing advertised a formal bid for the estimated annual volume of ready mixed concrete at unit price rates and bids were received on November 21, 2023, with one bid received:

	<u>City/State</u>	<u>Total of Unit Prices</u>
Childers Concrete Company	High Point, NC	\$446,000.00

It is recommended that a purchase order be awarded to Childers Concrete Company, the low bidder meeting specifications, in the estimated amount of \$446,000.00 to provide ready mixed concrete for the period of January 1 to December 31, 2024, with the option to extend the contract for two (2) additional annual periods, if both parties agree and funds are made available for that purpose, making the total possible award amount over three years \$1,338,000.00.

The FY23-24 operations budget includes funding for these purchases until June 30, 2024, with purchases and contract extensions thereafter subject to future budget appropriations.

M/WBE comment: This project was advertised on the City’s website and bid invitations were sent directly to four known vendors. Notifications were sent to all local M/WBE and regional HUB businesses on a bi-weekly basis. See Exhibit A for workforce demographics and a complete list of businesses notified of this bid.

Committee Action:

Committee	<u>FC – 01/17/2024</u>	Action	<u>Approval</u>
For	<u>Unanimous</u>	Against	<u></u>

Remarks: