

City Council – Action Request Form

Date: September 12, 2022

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Ben Rowe, Assistant City Manager
 Robert Mulhearn, Public Assembly Facilities Manager
 Shantell McClam, Purchasing Director

Council Action Requested:

Resolution Awarding Contract for Dumpster Services

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

The Winston-Salem Fairgrounds has a need for a contractor to provide dumpster and cardboard recycling services at Bowman Gray Stadium and the Winston-Salem Fairgrounds, including the Carolina Classic Fair.

City/County Purchasing advertised a Request for Proposal (RFP) for pricing to provide dumpster services at Bowman Gray Stadium and the Winston-Salem Fairground. One proposal was received on August 12, 2022, from Republic Services of North Carolina, LLC of Winston-Salem, NC.

Terms of the bid document specified detailed evaluation criteria of M/WBE commitment, business location, lift rates, tonnage rates and qualifications and experience. An evaluation panel of five staff members from the Fairgrounds, Sanitation and Business Inclusion and Advancement reviewed the proposal received. See Exhibit A for the detailed scores.

Based upon the evaluation panel’s assessment, it is recommended that a 22-month contract for dumpster services, per the prices offered in the RFP, be awarded to Republic Services of North Carolina, LLC in the estimated monthly amount of \$3,985.33, giving the initial 22-month contract a total value of \$87,677.26.

Terms of the RFP reserve the right for the City to extend this service contract for as many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total estimated contract value of \$183,325.18.

Committee Action:

Committee	<u>Finance 9/12/22</u>	Action	<u>Approval</u>
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For	<u>Unanimous</u>	Against	<u></u>
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Remarks:

Funds have been appropriated in the FY 2022-23 budget to cover the cost of this contract through June 30, 2023 and additional funding to cover future costs of any contract extensions is subject to future budget appropriation.

M/WBE comment: This project was advertised on the city purchasing website and 19 known companies were notified directly of this opportunity, including two HUB-certified businesses and three M/WBE companies. See exhibit B for a complete bidders list as well as workforce demographics for the awarded vendor.