City Council – Action Request Form

Date:	June 9, 2020
To:	Mayor, Mayor Pro Tempore, and Members of the City Council
From:	Angela I. Carmon, City Attorney

Council Action Requested:
Ordinance Amending Chapters 2, 6, 22, 38, 46, 74, and 78 of the City Code Related to Various Technical Corrections

Strategic Focus Area: Service Excellence
Strategic Objective: No
Strategic Plan Action Item: No
Key Work Item: No

Summary of Information:

The attached technical corrections ordinance makes changes to the City Code due to outdated terminology, organizational and the process changes. In summary, the ordinance:

- changes "City Secretary" to "City Clerk" which terminology is consistent with the applicable general statutes and is employed more often by our sister cities; (Section 1)

- creates an anti-bullying provision with an emphasis on youth consistent with the City's focus on youth and quality of life; (Section 2)

- changes certain application and oversight functions from the community development department to the office of business inclusion and advancement due to organizational changes; (Section 3)

- revises an inconsistent provision regarding removal of animal feces; (Section 4)

Committee Action:

Committee	CDHGG 6/9/2020	**Action**	Approval
For	Unanimous	**Against**	
Remarks:			

- updates the open air permit process to address organizational changes and processing issues; such changes include: a slightly longer time period for processing permit requests; a requirement that the appeal of a denial of a permit be in writing and list the grounds for appeal; a provision that allows denial of a permit based a prior ordinance violation(s); a provision that allows a permit to be revoked immediately for failure to comply with ordinance; (Section 5) and

- changes the special permit provisions to allow staff more time for processing such permit requests; it also makes the timeframe for a sound amplification permit coincide with the timeframe provided within the special event permit. (Section 6)