

## City Council – Action Request Form

**Date:** August 9, 2021

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Damon C. Dequenne, Assistant City Manager  
 William Royston, Recreation and Parks  
 Jerry Bates, Purchasing Director

**Council Action Requested:**

Resolution Awarding Contract for On-Call Fence Repairs for Recreation and Parks

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

The Recreation and Parks Department has the periodic need for a contractor to repair, replace, or install aluminum or steel fencing where damaged or missing as caused by auto accident, storm, or other such events as directed by City staff. The need for these services exists at various locations throughout the City, including but not limited to parks, recreation centers, pools, ball fields, and parking lots.

City/County Purchasing advertised an Invitation for Bid for on-call fence repairs at various locations throughout the City and one bid was received on May 19, 2021, from Fence Builders, Inc. of Winston-Salem. It is recommended that a contract for on-call fence repairs at various locations per the unit prices offered in the bid be awarded to Fence Builders, Inc. in the estimated annual budgeted amount of \$50,000.

Terms of the bid reserve the right for the City to extend this contract for as many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total estimated contract value of \$150,000.

M/WBE comment: Bid notices were sent directly to eighteen companies, including four M/WBE businesses and eight local companies. See Exhibit A for a complete list of businesses notified and workforce demographics.

**Committee Action:**

<b>Committee</b>	<u>Finance 8/9/2021</u>	<b>Action</b>	<u>Approval</u>
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<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>
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**Remarks:**