

City Council – Action Request Form

Date: October 23, 2017

To: Lee Garrity, City Manager

From: M. Leah Friend, Assistant Recreation Director

Council Action Requested:

Resolution for Rental Fees for Salem Lake Marina Conference Space, Southeast Ward.

Strategic Focus Area: Livable Neighborhoods

Strategic Objective: Expand Open Space & Recreation Facilities

Strategic Plan Action Item: NA

Key Work Item: No



Summary of Information:

The Recreation and Parks Commission, at their September 5, 2017 meeting, reviewed and approved rental fees at the Salem Lake Marina. Fees were determined by comparing four comparable special use facilities in the Durham/Raleigh areas. Below are the fees recommended by the Recreation & Parks Commission:

Salem Lake, Winston-Salem, NC – Marina Rental Fees

	City Resident	Non-City Resident
Facility Fee (0 – 4 hours)	\$600	\$700
<i>Each Additional Hour</i>	\$150	\$175
Deposit (*per day, non-refundable)	\$100*	\$100*
Personnel Fee	\$20/hour	\$20/hour
Wedding Package (Friday – Sunday)	\$2,000	\$3,000
Deposit Wedding Package (non-refundable)	\$300	\$300

Committee Action:

Committee Finance 11/13/17 **Action** Approval

For Unanimous **Against** _____

Remarks:

Rental includes:

Conference room (2,500 sq. ft.), covered veranda, lobby (660 sq. ft.), full kitchen, private covered deck, semi-private open deck, private restrooms (inside & outside), wireless internet, storage/staging area. Wedding Package allows access at 4:00 p.m. Friday for event set-up, Saturday use, and Sunday clean-up until 12:00 p.m.

Seating Capacity (estimated) = 160

Standing Capacity (estimated) = 200

Salem Lake Marina will begin accepting rentals January 2018.