

**City Council – Action Request Form**

**Date:** December 2, 2019

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Meridith J. Martin, Assistant to the City Manager  
Sandra Keeney, City Secretary

**Council Action Requested:**

Consideration of City Council’s 2020 Meeting Schedule

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** No

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

Proposed changes for the City Council 2020 meeting schedule include the following:

March

The National League of Cities Congressional City Conference is scheduled for March 8-11 in Washington, D.C. This conference will conflict with the City Council’s regular meeting schedule, therefore, staff proposes the following schedule:

- Monday, March 2 – City Council Zoning Meeting (No Change)
- Monday/Tuesday, March 16/17 – Committee Meetings
- Monday, March 23 – City Council General Business Meeting

**Committee Action:**

**Committee**

**Action**

**For**

**Against**

**Remarks:**

## May

In addition to regular meetings of the Winston-Salem City Council and Committees, staff proposes the following additional meetings/workshops for the Finance Committee in preparation of the FY 2020-21 budget:

- Thursday, May 21 – Finance Committee Budget Workshop: FY 2020-21 Budget Presentation and Distribution. This meeting will be held at 4:00 pm in the Committee Room, Room 238, Second Floor, City Hall.
- Thursday, May 28 – Finance Committee Budget Workshop: Review Capital Plan and allocations for community agencies. This meeting will be held at 5:00 pm in the Committee Room, Room 238, Second Floor, City Hall.
- Thursday, May 28 – Finance Committee Public Hearing on Proposed Budget. This meeting will be held at 7:00 pm in the City Council Chamber, Room 230, Second Floor, City Hall.

## June

Staff proposes an additional Finance Committee Budget Workshop on Thursday, June 4 to respond to any questions related to the proposed budget. This meeting will be held at 4:00 pm in the Committee Room, Room 238, Second Floor, City Hall.

## July

All meetings (Committees and both City Council meetings) for July 2020 will be canceled for a July recess.

## December

City Council will meet for the Zoning Meeting and all Committee meetings. The City Council Zoning Meeting will be held at The Benton and serve as the swearing-in ceremony for the elected body.

The second full Council meeting regarding general business, scheduled for Monday, December 21, will be canceled. All Committee items will carry over to the first City Council meeting of the New Year on Monday, January 4, 2021.

A complete list of City Council meetings scheduled at this time for the 2020 calendar year is attached.