

Resolution #22-0117
2022 Resolution Book, Page 58

**RESOLUTION AWARDING CONTRACT FOR
CODE ENFORCEMENT SUPPLEMENTAL SERVICES**

WHEREAS, City/County Purchasing issued a Request for Proposals (RFP) on behalf of the Winston-Salem Community Development Department to provide code enforcement supplemental services, including initial inspections, re-inspections as well as case maintenance, with proposals received on January 10, 2022, from the following firms: BB Foster Consulting PC, located in Greensboro, NC, and Municipal Services/State Code Enforcement, Inc., located in Greensboro, NC; and

WHEREAS, terms of the RFP specified detailed evaluation criteria of business location, M/WBE commitment, cost effectiveness/price value, qualifications & experience and reference list of governmental clients and an evaluation panel of staff members from Community Development, Planning, and the Office of Business Inclusion and Advancement reviewed the proposals received and are recommending award of a three-year contract to Municipal Services/State Code Enforcement, Inc. in the total contract amount of \$300,000; and

WHEREAS, terms of the bid specify reserve the right for the City to extend this contract for as many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total estimated contract value of \$500,000; and

WHEREAS it is the recommendation of the Finance Committee that a three-year contract for code enforcement supplemental services per the prices offered in the RFP be awarded to Municipal Services/State Code Enforcement, Inc., in the total contract amount not to exceed \$300,000 and that terms of the contract reserve the right for the City to extend this contract for as

many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total estimated contract value of \$500,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Winston-Salem that a three-year contract for code enforcement supplemental services per the unit prices offered in the proposal is hereby awarded to Municipal Services/State Code Enforcement, Inc., in the contract amount not to exceed \$300,000 and that the City reserves the right to extend this contract for as many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total estimated contract value of \$500,000.

BE IT FURTHER RESOLVED that the award of this purchase order constitutes a preliminary determination as to the qualification of the bidder. The City is not legally bound to perform the contract until the order is duly executed by the City.

BE IT FURTHER RESOLVED that funds have been appropriated in the FY 2021-22 budget to cover the cost of this contract through June 30, 2022 and additional funding to cover future costs of these services is subject to future budget appropriation.