

## City Council – Action Request Form

**Date:** June 16, 2025

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Sharon Wojda, Assistant City Manager

**Council Action Requested:**

Resolution Amending Article II, Sections 30 and Article III, Section 44 of the City of Winston-Salem Personnel Resolution Regarding Compensation and Vacation and Sick Leave Accruals

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** N/A

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

There are a few housekeeping items reflected in the proposed personnel resolution, but key changes are summarized below:

*Amendments to Section 30 – Pay Plan:* As presented at the June 9, 2025 Committee of the Whole meeting, the Fiscal Year 2025-26 budget includes a 2% increase to all pay grades/pay scales. The proposed changes will be effective beginning the first full pay period after July 1, 2025.

*Amendments to Section 44 – Leave of Absence:* In summary, the resolution will adjust sick and vacation accrual rates for Fire Department employees assigned to a 56-hour work schedule from the current rate of 24 hours per “day” to 12 hours per “day”. The proposed changes will be effective 1/1/26; there will be no changes to existing accrual balances.

The changes to accrual rates were discussed at the following meetings: 4/14/25 General Government Committee, 5/12/25 General Government Committee, and 6/9/25 Committee of the Whole. After the 6/9/25 Committee of the Whole meeting, staff was asked to bring these changes to Council for adoption in June with the other personnel resolution changes.

**Committee Action:**

**Committee**

**Action**

**For**

**Against**

**Remarks:**