

City Council – Action Request Form

Date: December 4, 2023

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Jayme Waldeck Cranfill, City Clerk

Council Action Requested:

Consideration of City Council’s 2024 Meeting Schedule

Strategic Focus Area: Service Excellence

Strategic Objective: No

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

Proposed changes for the City Council 2024 meeting schedule include the following:

January

Due to the Christmas and New Year’s Holiday Schedule, the January Meetings will be pushed back one week. Please see proposed changes below:

- Monday, January 8 – City Council Meeting
- Tuesday/Wednesday, January 16/17 – Committee Meetings (Martin Luther King, Jr. Day)
- Monday, January 22 – City Council Meeting

March

The National League of Cities Congressional City Conference is scheduled for March 11-12 in Washington, D.C. This conference will conflict with the City Council’s regular meeting schedule, therefore, staff proposes the following schedule:

- Monday, March 4 – City Council Meeting (No changes)
- Monday/Tuesday, March 18/19 – Committee Meetings
- Monday, March 25 – City Council Meeting

Committee Action:

Committee	<u>CITY COUNCIL</u>	Action	<u>Approval</u>
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For	<u>7-0</u>	Against	<u></u>
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Remarks: CM Larson absent

July

All meetings (City Council and Committee meetings) for July 2024 will be canceled for a July recess.

September

Due to the Labor Day Holiday, the first City Council Meeting will need to be changed to Tuesday, September 3.

November

Due to the Veteran's Day Holiday and the National League of Cities City Summit Conference the committee meetings will be pushed back a week. Please see proposed changes below:

- Tuesday, November 4 – City Council Meeting
- Monday/Tuesday, November 18/19 – Committee Meetings
- Monday, November 25– City Council Meeting

December

City Council will meet for the Zoning Meeting and all Committee Meetings. The second full City Council meeting will be canceled. All Committee items will carry over to the first City Council meeting of the new year on Monday, January 6, 2025.

Please see the attached 2024 Proposed Meeting Schedule