



City of Winston-Salem City Council
Council Agenda Item Summary

Title	Resolution Awarding Blanket Purchase Orders to Sole Source Vendors for FY26-27
City Council Committee	Finance Committee
Staff Lead (Presenter)	Darren Redfield, Purchasing Manager
Department Head	Various
City Manager/ACM	Sharon Wojda, ACM

Agenda Item Summary

Recommended Council Action	Resolution Approval
Suggested Motion Options	I move for approval awarding annual blanket purchase orders to sole source vendors for FY26-27
Strategic Focus Area	Good Government
Strategic Plan Objective	GG1: Delivering Efficient and Effective Core Services
Anticipated Fiscal Impact	No Material Fiscal Impact

Summary of Information

The city departments of Fleet Services, Property and Facilities Management, Fire, Recreation and Parks, and Transportation are requesting governing board approval to award purchase orders to certain vendors for parts, repairs, and maintenance services of equipment used in City operations, which are only available through authorized dealer/distributors or by manufacturers of the equipment, including the need to maintain equipment warranties. Information Technology is requesting approval of authorized partners and equipment manufacturers to maintain equipment, software licenses or subscriptions, and support services for continuity of service.

It is recommended that purchase orders for parts and/or services (repairs/maintenance of equipment) used in City operations from the period of July 1, 2026, through June 30, 2027, be awarded to each vendor based on historical spend data as identified on Exhibit A.

This recommendation is based upon the provisions of N.C.G.S. 143-129(e)(6) which provides that “formal bid requirements do not apply to purchases of apparatus, supplies, materials, or equipment when (i) performance or price competition are not available; (ii) when a needed product is available from only one source of supply; or (iii) when standardization or compatibility is the overriding consideration.”

These vendors have been reviewed and approved by the City Attorney's Office and the Purchasing Manager.

Analysis of Fiscal Impact

City funds have been appropriated in various department operations budgets.

Attachments

- Resolution
- Exhibit A – List of Sole Source Vendors

Committee Action	FC 6/9/2026
For:	Against:
Remarks: Unanimous Approved	