

City Council – Action Request Form

Date: June 14, 2021

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Damon Dequenne, Assistant City Manager
 Johnnie Taylor, Operations Director
 Jerry Bates, Purchasing Director

Council Action Requested:
 Resolution Awarding the Contract for Work Uniforms

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

Bids were received April 27, 2021, for the purchase of work uniforms per specifications worn by various departments throughout the City of Winston-Salem to be ordered as needed. The work uniforms consist of t-shirts, polo shirts, pants, sweatshirts, jackets, coveralls, rain suits, and caps. The bid specifications required unit pricing based on estimated annual quantities for the various uniforms to determine the lowest responsive bidder for the period of July 1, 2021, through June 30, 2022.

Only one bid was received from J & E Uniforms, Inc., located in Sanford, NC for this purchase. J & E Uniforms, Inc. has been the provider of City uniforms for several years. It is recommended that a contract for the purchase of work uniforms per bid specifications worn by various departments throughout the City of Winston-Salem and ordered as needed be awarded to J & E Uniforms, Inc., in the estimated annual amount of \$184,073.59.

M/WBE comment: Notices were sent to 18 vendors and advertised on the City and State Purchasing websites. Notifications were also sent to all local M/WBE and area HUB businesses on a weekly basis. See exhibit A for the J & E Uniforms, Inc., workforce demographics

Committee Action:

Committee	Finance 6/14/21	Action	Approval
For	Unanimous	Against	

Remarks: