

## City Council – Action Request Form

**Date:** November 8, 2021

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**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

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**From:** Ben Rowe, Assistant City Manager  
 Johnnie Taylor, Assistant City Manager  
 Nicholas Geis, Property and Facilities Management Director  
 Jerry Bates, Purchasing Director

**Council Action Requested:**  
 Resolution Authorizing the City Manager to Approve a Change Order with Lomax Construction, Inc. for Additional Construction Services Associated with the Grand Pavilion and Conference Center Refresh Project. (North Ward)

**Strategic Focus Area:** Economic Vitality and Diversity  
**Strategic Objective:** Promote Travel and Tourism  
**Strategic Plan Action Item:** No  
**Key Work Item:** Yes



**Summary of Information:**  
 Bids for the construction contract for the Grand Pavilion and Conference Center refresh project were received and opened April 16, 2021, and a contract was awarded by the Mayor and City Council on May 17, 2021 to Lomax Construction, Inc., the low bidder meeting specifications, in the estimated amount of \$1,092,598.

Additional work is necessary for the City to be able to properly secure and control access to the renovated space. Door hardware was not included in the original scope of work for the Grand Pavilion renovation project. At the time of scope development, the space contained door hardware that belonged to the Embassy Suites. During the renovation, the door hardware was removed by the owner, leaving the space unsecured. Additionally, three doors were determined to be beyond repair and needing to be replaced. Lomax Construction, Inc. has prepared a change order in the amount of \$46,797 to purchase and install three doors, purchase and install door hardware throughout the renovated areas, and rekey all locks to match those of the adjoining Benton Convention Center.

The total amount of change orders to the Grand Pavilion and Conference Center refresh project now exceeds the City Manager’s approval authority. Staff is recommending approval authorizing the City Manager to execute a change order with Lomax Construction, Inc. in the amount of \$46,797. Funds to cover the cost of this additional work are available in the Benton Convention Center capital fund.

**Committee Action:**

<b>Committee</b>	<u>Finance 11/8/2021</u>	<b>Action</b>	<u>Approval</u>
<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>

**Remarks:**