

## City Council – Action Request Form

**Date:** February 11, 2019

**To:** The City Manager

**From:** Damon Dequenne, Assistant City Manager  
Toneq' McCullough, Director of Transportation

**Council Action Requested:**

Resolution Authorizing an Agreement with John Davenport Engineering, Inc. for Professional Engineering Services for the Two-Way Conversion of First and Second Streets and Liberty and Main Streets.

**Strategic Focus Area:** Quality Transportation

**Strategic Objective:** Improve Integrated Road Network

**Strategic Plan Action Item:** No

**Key Work Item:** Yes



**Summary of Information:**

The City of Winston-Salem commissioned the “Downtown Street Study” in 2015, to examine the viability, traffic impacts, and the costs of implementing improvements to the downtown street network to reflect the planned changes associated with the Business 40 reconstruction. The purpose of this project is to follow through on the results and recommendations from the Downtown Street Study by obtaining engineered construction drawings (CDs) for the conversion from one-way to two-way of First, Second, Main, and Liberty streets.

As part of this scope of work, staff is also requesting traffic signal design plans, with ITS integration, for the reconfiguration of the existing traffic signals along the above mentioned corridors to accommodate the two-way conversion. Staff is also requesting alternative concepts for the traffic calming along Old Salem Road from Wachovia Street to the roundabout at Salem Avenue.

In November 2018, the City solicited proposals from various professional engineering firms. A selection committee consisting of the Project Manager, Director of Transportation, Assistant Director of Transportation, and a Senior Civil Engineer evaluated the proposals based upon the following criteria:

**Committee Action:**

<b>Committee</b>	Finance 2/11/19 Public Works 2/12/19	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	

**Remarks:**

- M/WBE Commitment
- Distance from Forsyth County
- Proposed Plan of Action
- Work Experience
- Understanding of Project
- Staff Availability

John Davenport Engineering, Inc. is the recommended firm and staff is finalizing the scope and schedule for fees not to exceed \$640,000. Funds for this project were approved in the 2018 Bonds.

M/WBE comment: Notifications were sent to all local M/WBE and area HUB businesses on a weekly basis. The bid opportunity was advertised on the City and State of NC Purchasing websites. See Exhibit A and Exhibit B for a complete list of businesses notified of this bid as well as workforce demographics for the recommended vendor.