



**Summary**

**Finance Committee**

*Council Member Robert C. Clark, Chair*  
*Council Member Denise D. Adams, Vice Chair*  
*Council Member Vivian H. Burke*  
*Council Member Jeff MacIntosh*

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Monday, December 11, 2017

4:30 PM

Committee Room 239, City Hall

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**CALL TO ORDER**

**Present:** Mayor Allen Joines, Chair Robert C. Clark, Vice Chair Denise D. Adams, Mayor Pro Tempore Burke, and Council Member Jeff MacIntosh

**Others Present:** Council Member Larson, Council Member Montgomery and Council Member Besse

Chair Clark called the meeting to order and stated, without objection, the Committee would first consider the Consent Agenda. Items C2, C3, and C9 were pulled by Council Member Adams. Items C4, C5, C6 and C7 were pulled by Mayor Pro Tempore Burke. Item C8 was pulled by Chair Clark and Item C13 was pulled by Council Member MacIntosh. No other items were pulled.

Council Member Adams made a motion to approve the balance of the Consent Agenda. The motion was duly seconded by Chair Clark and carried unanimously.

Council Member Montgomery left at 4:51 p.m.

By general consensus, Item G2 was heard first.

**G GENERAL AGENDA**

- G-1.**     [17-1018](#)     Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem for the Fiscal Year 2017-2018 for Select 2014 Bond Projects. (Recommended by Finance Committee.)

**Attachments:**   [Benton Renovation Project Update \(12-18-17\)](#)  
                          [2014 Bond Project Adjustments - CARE](#)  
                          [2014 Bond Project Adjustments - PBO](#)

**Mr. Ben Rowe, Assistant City Manager, gave the staff report on this item.**

**Council Member Adams stated it is important that the dog park is put into the North Ward.**

**Chair Clark requested an update on hte Benton renovations project.**

**Council Member Adams: Motion for approval.**

**Mayor Pro Tempore Burke: Second.**

**Motion was carried unanimously.**

- G-2.**     [17-1039](#)     Resolution Acknowledging the Receipt of the Final Report of the Citizens' Capital Needs Committee. (Finance Committee forwarded this item to Council without recommendation.)

**Attachments:**   [Citizens' Capital Needs Committee Final Report - CARE](#)  
                          [FINAL - Citizens' Capital Needs Committee Final Report - Resolution](#)  
                          [CCNC Report Executive Summary - FINAL 12-1-17](#)

**Mr. Glenn Orr, Chairman of the Citizens' Capital Needs Committee, spoke on behalf of the final report from this Committee.**

**Council Member Adams requested a visual of where the funds are going.**

**Mayor Pro Tempore Burke asked staff to provide the names of the Committee members so the City can contact them to express appreciation for their services as volunteers.**

- G-3.**     [17-1049](#)     Supplemental Information for Salem Lake Marina Building Fees.

**Attachments:**   [Cover Sheet INFO - Salem Lake Marina Building Fees.doc](#)  
                          [INFO - Spreadsheet - Salem Lake Revenues.pdf](#)

**Ms. Patrice Toney, Budget Director, gave the staff report on this item.**

**This item was held in Committee.**

- G-4.**     [17-1050](#)     Resolution Releasing the Deed Restrictions on a 1.5 Acre Portion of the 20 Acre Parcel of Land Sold to Greater Tabernacle Worship Center on March 25, 2013. (Recommended by Finance Committee.)

**Attachments:**   [Tabernacle memo regarding revised resolution](#)  
[Greater Tabernacle Sale - Ltr2](#)  
[Releasing Deed Restrictions Greater Tabernacle Worship Center - CARFv2](#)  
[Revised Greater Tabernacle Worship Center v3 - RESOLUTION](#)  
[Releasing Deed Restrictions Greater Tabernacle Worship Center - EXHIBIT A](#)  
[Releasing Deed Restrictions Greater Tabernacle Worship Center - MAP](#)  
[Greater Tabernacle Worship Center](#)  
[Greater Tabernacle Worship Center\\_Aerial](#)  
[GTWC - Dimensions for 1.5 acre tract & easement](#)  
[2017-12-14 Tabernacle of Faith](#)  
[Letter - Tabernacle of Faith Church](#)

**Mr. Kirk Bjorling, Real Estate Administrator, gave the staff report on this item.**

**Three representatives from the Greater Tabernacle Church were present and spoke about the plans for the Community Center. Mr. Kristen Daney, 111 Scholastic Court; Dr. McCloud, 2443 Wintrey Woods Drive; and Pastor Brenda McCloud, 306 Clayton Street.**

**Mayor Pro Tempore Burke: Motion for approval.**

**Council Member Adams: Second.**

**Motion was carried unanimously.**

**Chair Clark requested an estimate of the costs to build the Community Center, projected operating cost, and for the City's money to be held in escrow until the feasibility of the project is determined.**

## **C CONSENT AGENDA**

- C-1.**     [17-1021](#)     Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem for the Fiscal Year 2017-2018 – Federal Housing Funds. (Recommended by Finance Committee.)

**Attachments:**   [December 2017 Budget Amendment - CARF - Federal Housing Funds.doc](#)  
[December 2017 Budget Amendment - PBO - Federal Housing Funds.docx](#)

**Approved by Consent Vote.**

**C-2.** [17-1023](#)

Consideration of Amendments to the Fiscal Year 2017-2018 Budget Ordinances for the City of Winston-Salem: (Finance Committee forwarded this item to Council with three in favor, none opposed; one abstaining.)

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the Fiscal Year 2017-2018.

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the Fiscal Year 2017-2018. (Poverty Reduction Initiative)

Ordinance Amending the Project Budget Ordinance for the Fiscal Year 2017-2018.

**Attachments:** [December 2017 Budget Amendment - CARF](#)  
[December 2017 Budget Amendment - AATLO](#)  
[December 2017 Budget Amendment \(Poverty Reduction Initiative\) - AATLO](#)  
[December 2017 Budget Amendment - PBO.docx](#)

**This item was pulled by Council Member Adams.**

**Ms. Toney gave the staff presentation on this item.**

**Chair Clark requested all stakeholders involved with the Poverty Reduction Initiative meet together, at the same time, so that everybody involved would get the same input before the budget vote.**

**Council Member Montgomery suggested bringing the program plan back to the Committee before the funds are expended, to make sure the City is not duplicating some of the same activities.**

**Mayor Pro Tempore Burke requested information on how this process is going to be set-up and who will be on the teams.**

**Council Member Adams requested as staff reports back, make sure the neighborhoods are involved and have been asked about their concerns and their input.**

**Mayor Pro Tempore Burke: Motion for approval and with specific language added to the resolution to approve the funding, for the Poverty Reduction Initiative.**

**Council Member MacIntosh: Second.**

**Motion was carried with three in favor and one abstaining. Council Member Clark abstained.**

- C-3.**     [17-1019](#)     Resolution Approving the 2018 Federal Action Plan for the City of Winston-Salem. (Recommended by Community Development/Housing/General Government Committee.)

**Attachments:**   [Strategics - CARF](#)  
                          [Federal Action Plan - RES](#)  
                          [2018 Federal Action Plan WS - DRAFT](#)  
                          [Strategics Performance Report Dec 2016 - Nov 2017](#)  
                          [2018 Strategics Consulting Performance Measures](#)

**This item was pulled by Council Member Adams.**

**Ms. Leslie Mazingo, Strategics Counseling, 4315 Woodbern Drive, Clemmons, gave the staff report on this item.**

**Council Member Adams: Motion for approval.**

**Council Member MacIntosh: Second.**

**Motion was carried unanimously.**

- C-4.** [17-993](#) Consideration of Items Regarding Modifying a Previously Approved Authorization for the City Manager to Enter into an Inter-Local Agreement with the Airport Commission: (Recommended by Finance Committee.)

Resolution Modifying a Previously Approved Authorization for the City Manager to Enter into an Inter-Local Agreement with the Airport Commission of Forsyth County for Infrastructure and Hangar Improvements.

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the City of Winston-Salem for the Fiscal Year 2017-2018.

**Attachments:** [Inter-Local Agrmt. with Airport Commission - Economic Vitality and Diversity - CARF](#)  
[Inter-Local Agrmt. with Airport Commission - Resolution](#)  
[Inter-Local Agrmt. with Airport Commission - Economic Vitality and Diversity - AATLO](#)

This item was pulled by Mayor Pro Tempore Burke.

Mr. Derwick Paige, Assistant City Manager, gave the staff report on this item.

Mayor Pro Tempore Burke requested citizens and staff stay well informed of when the Airport Commission meetings are held.

Chair Clark requested staff provide copies of an airport analysis, Aertropolis, which was sponsored by the Chamber of Commerce, in the Thursday packets.

Mayor Pro Tempore Burke: Motion for approval.

Council Member Adams: Second.

Motion was carried unanimously.

- C-5.** [17-1005](#) Information Regarding Street Sweeping Service Cost.

**Attachments:** [Street Sweeping Costing Information Item](#)

This item was pulled by Mayor Pro Tempore Burke.

Mr. Scott Tesh, Performance and Accountability, gave the staff report on this item.

Information Only.

- C-6.**     [17-1004](#)     Resolution Authorizing a Lease for Office Space in Suites 203, 205, and 207 of Albert Hall. (East Ward) (Recommended by Finance Committee.)

**Attachments:**   [Lease Agreement - Albert Hall - CARE](#)  
                          [Lease Agreement - Albert Hall - RESOLUTION](#)  
                          [Lease Agreement - Albert Hall - MAP](#)

This item was pulled by Mayor Pro Tempore Burke.

Mayor Pro Tempore Burke requested a report on which city operations would occupy these units.

Mayor Pro Tempore Burke: Motion for approval.

Council Member Adams: Second.

Motion was carried unanimously.

- C-7.**     [17-1026](#)     Resolution Authorizing the City Manager to Enter into an Agreement with Wake Forest Baptist Health for Biometric Screening Services. (Recommended by Finance Committee.)

**Attachments:**   [FY 17-18 Biometrics Screening Contract-CARE](#)  
                          [FY 16-17 Biometrics Screening Contract - Resolution](#)  
                          [FY 17-18 Biometrics Screening Contract Renewal - Proposal](#)

This item was pulled by Mayor Pro Tempore Burke.

Mrs. Carmen Caruth, Human Resources Director, gave the staff report on this item.

Mayor Pro Tempore Burke: Motion for approval.

Council Member Adams: Second.

Motion was carried unanimously.

- C-8.**     [17-1038](#)     Resolution Authorizing Acquisition of 13 Pay Stations to Replace the Existing 13 Pay Stations in Downtown. (Recommended by Finance Committee.)

**Attachments:**   [ReplacementPayStation - CARF](#)  
                          [ReplacementofPayStation - Resolution](#)  
                          [ReplacementofPayStation - Map](#)

This item was pulled by Chair Clark, who asked about the age of the pay stations being replaced.

**Council Member Adams: Motion for approval.**

**Council Member MacIntosh: Second.**

**Motion was carried unanimously.**

- C-9.**     [17-1028](#)     Resolution Awarding Contract for Advertising Services for the Dixie Classic Fair - Wildfire, LLC (\$690,000)

**Attachments:**   [CARF - Advertising Services - Dixie Classic Fair 12-18-17](#)  
                          [RE - Advertising Services - Dixie Classic Fair 12-18-17](#)  
                          [Exhibit A - Bid list-Demographics- advertising services 12-18-17](#)

This item was pulled by Mayor Pro Tempore Burke.

**Mayor Pro Tempore Burke requested staff monitor the hiring process at the Fairgrounds and to make sure that diversity is a motivating factor in that process.**

**Council Member Adams requested this item be held in Committee and that staff pre-advertise for proposals.**

**Council Member Larson asked staff to evaluate the actual process in designating firms as hubs and whether or not the form burdensome.**

**Chair Clark requested the form be sent to the Committee.**

**Chair Clark asked how many minority women are on the list in Forsyth County.**

**By general consensus, this item held in Committee.**

- C-10.**    [17-1030](#)     Resolution Awarding Contract for Asphaltic Concrete - Yadkin Valley Paving, Inc. (Recommended by Finance Committee.)

**Attachments:**   [CARF - Asphaltic Concrete 12-18-17](#)  
                          [RE - Asphaltic Concrete 12-18-17](#)  
                          [Exhibit A - Bid list-Bid Tab-Demographics- asphaltic concrete 11-20-17](#)

**Approved by Consent Vote.**



- C-11. [17-1031](#) Resolution Awarding an On-Call Service Contract for Stormwater Maintenance Repairs - Carolina Asphalt Paving, Inc. (Recommended by Finance Committee.)

**Attachments:** [CARF - Stormwater Maint Repairs 12-18-17](#)  
[RE - Stormwater Maint Repairs 12-18-17](#)  
[Exhibit A - Bid List and demographics - Stormwater Maint Repairs 12-18-17](#)

**Approved by Consent Vote.**

- C-12. [17-1029](#) Resolution Awarding Purchase Order for Side Loading Refuse Trucks - Carolina Environmental Systems, Inc. (Recommended by Finance Committee.)

**Attachments:** [CARF - Side Loading Refuse Trucks 12-17](#)  
[RE - Side Loading Refuse Trucks 12-17](#)  
[Workforce Demographics - CES](#)

**Approved by Consent Vote.**

- C-13. [17-1032](#) Resolution Awarding Purchase Order for NIST Manager Express Software. (Recommended by Finance Committee.)

**Attachments:** [CARF - NIST Manager Express Software - DataWork Plus 12-18-17](#)  
[RE - NIST Manager Express Software - DataWork Plus 12-18-17](#)  
[Exhibit A - Workforce Demographics - Dataworks Plus 12-18-17](#)

This item was pulled by Council Member MacIntosh, who encouraged staff to be cautious about sole sourcing for purchases and contracting.

**Council Member MacIntosh: Motion for approval.**

**Council Member Adams: Second.**

**Motion was carried unanimously.**

- C-14. [17-1033](#) Resolution Awarding Purchase Order for an Integrated Ballistic Identification System - Ultra Electronics Forensic Technology, Inc. (Recommended by Finance and Public Safety Committees.)

**Attachments:** [CARF - Integrated Ballistic Identification System 12-18-17](#)  
[RE - Integrated Ballistic Identification System 12-18-17](#)  
[Exhibit A - IBIS Memo 12-18-17](#)  
[Exhibit B - Workforce Demographics - Ultra Electronics Forensic Technology, Inc. 12-18-17](#)

**Approved by Consent Vote.**

- C-15.** [17-1008](#) Resolution Authorizing the Acceptance by Donation of Permanent Easements from Old Salem, Inc. and Salem Academy and College for the Old Salem Infrastructure Bond Project. (South Ward) (Recommended by Finance and Public Works Committees.)

**Attachments:** [Acceptance of Donation-Old Salem, Inc and Salem Academy-CARF](#)  
[Acceptance of Donation-Old Salem, Inc and Salem Academy-RESOLUTION](#)  
[Acceptance of Donation-Old Salem, Inc and Salem Academy-EXHIBIT A](#)  
[Acceptance of Donation-Old Salem, Inc and Salem Academy-MAP](#)

**Approved by Consent Vote.**

- C-16.** [17-1007](#) Resolution Authorizing Acquisition of 13.75 acres of land on Gun Club Road, Clemmons, North Carolina. (Recommended by Finance and Public Works Committees.)

**Attachments:** [Property Acquisition-Gun Club Road Clemmons-CARF](#)  
[Property Acquisition-Gun Club Road Clemmons-RESOLUTION](#)  
[Property Acquisition-Gun Club Road Clemmons-MAP](#)

**Approved by Consent Vote.**

- C-17.** [17-1027](#) Resolution Declaring Certain City-Owned Equipment Surplus and Authorizing the Sale Thereof. (Recommended by Finance Committee.)

**Attachments:** [CARF - Surplus Vehicles and Equipment 12-18-17](#)  
[RE - Surplus Vehicles and Equipment 12-18-17](#)  
[Exhibit A - Surplus list 12-18-17](#)

**Approved by Consent Vote.**

- C-18.** [17-1040](#) Approval of Finance Committee Summary of Minutes - November 13, 2017.

**Attachments:** [Finance Summary of Minutes November 13, 2017](#)

**Approved by Consent Vote.**

## ADJOURNMENT

6:23 p.m.