

WINSTON-SALEM FINANCE COMMITTEE
Virtual Meeting
April 12, 2021

CALL TO ORDER

Chair Clark called the meeting to order at 4:30 p.m. and stated due to the Safer-At-Home Order, all Committee Members are participating virtually. For virtual meetings, Committee Members are participating virtually. For virtual meetings, Committee Members will be muted until asked to be heard. When there is a vote, it will be necessary to conduct a roll call vote. A Committee Member will be recognized, raise their hand, and state their vote.

Present:

Council Member Robert Clark, Chair
Mayor Pro Tempore Denise Adams, Vice Chair
Council Member Jeff MacIntosh
Council Member James Taylor, Jr.

Additional Attendees:

Mayor Allen Joines
Council Member John Larson
Council Member Annette Scippio
Council Member Kevin Mundy
Council Member Barbara Hanes Burke (arrived at 4:34 p.m.)

CONSENT AGENDA

Chair Clark stated the Committee would first consider the Consent Agenda and asked if there were any items that needed to be removed for discussion. Items C-1, C-4, C-5, C-6, C-7, C-12, and C-19 were removed.

A motion was made by Council Member Taylor, seconded by Mayor Pro Tempore Adams, to approve the balance of the Consent Agenda. The motion carried by the following vote:

- Aye:** Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor
- C-2.** Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2020-2021.
Approved by the Consent Vote.
- C-3.** Resolution Awarding Purchase Order for Grand Pavilion and Conference Center Refresh Project Carpet - Milliken Floor Coverings - \$176,750.
Approved by the Consent Vote.
- C-8.** Resolution Amending City Of Winston-Salem Contract With Securian Financial To Provide Subcontracted Life Insurance Through Atlanta Life Insurance.

Approved by the Consent Vote.

- C-9.** Resolution Authorizing a Sole Source Contract with Schneider Electric Buildings Americas, Inc. for Replacement of Air Handlers at The Benton - \$184,463. (North Ward)
Approved by the Consent Vote.
- C-10.** Resolution Awarding Contract for Concrete Repairs - Mayes Landscaping & Concrete, Inc. - \$250,000.
Approved by the Consent Vote.
- C-11.** Resolution Awarding Contract for On-Call Fence Repairs - Fence Builders, Inc. - \$50,000.
Approved by the Consent Vote.
- C-13.** Resolution Awarding Construction Contract for Bus Shelter Assembly and Installation - ASJ Wilson Construction, LLC - \$275,875.
Approved by the Consent Vote.
- C-14.** Consideration of Items Relating to the Old Salisbury Road Failure Project: (South Ward)

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2020-2021.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2020-2021.
Approved by the Consent Vote.
- C-15.** Resolution Authorizing the Acquisition of Easements for the Little Creek Greenway Phase 2 Project by Deed, Dedication, or Condemnation. (Southwest Ward)
Approved by the Consent Vote.
- C-16.** Resolution Approving an Application for North Carolina Drinking Water State Revolving Fund Loan for the Neilson Water Treatment Plant Modernization Project.
Approved by the Consent Vote.
- C-17.** Resolution Authorizing The City Manager To Enter Into An Agreement With Davidson County Transportation For The Receipt Of Federal Transit Administration Section 5307 Funding For Federal Fiscal Year 2021 Funds.
Approved by the Consent Vote.
- C-18.** Resolution Authorizing The City Manager To Approve The Federal Transit Administration Fiscal Year 2021 Section 5307 Formula Funding Sub-Allocation Or Split Letter For The Piedmont Authority For Regional Transportation (PART).
Approved by the Consent Vote.

- C-20.** Resolution Ratifying Continuation of a Temporary COVID-19 Shelter for Persons Who Are Experiencing Homelessness and Medically Fragile, and Funding not to Exceed \$95,199 Per Month to Support the Operation Thereof.

Approved by the Consent Vote.

- C-21.** Approval of Finance Committee Summary of Minutes.

Approved by the Consent Vote.

- C-1.** Monthly Revenue Update.

Chair Clark pulled this item.

Patrice Toney, Budget and Evaluation Director, provided the staff report for this item.

Council Member Burke joined at 4:34 p.m.

Mayor Pro Tempore Adams requested the expenses/revenue of the fair for last year, as well as requested updated information as they plan the fair for October.

Chair Clark requested the year prior to COVID for the fair regarding expenses/revenues.

Council Member MacIntosh asked for information regarding revenue for the parking fund for the year prior to COVID, as well as during COVID.

- C-19.** Resolution Authorizing Permanent Financing for a 72-Unit Senior Rental Development Known as the Villas at Wilshire. (South Ward)

Council Member MacIntosh pulled this item and requested information about money that has been set aside for HOME funds, but will never be used because the project fell through.

A motion was made by Council Member MacIntosh, seconded by Mayor Pro Tempore Adams, that the Resolution Authorizing Permanent Financing for a 72-Unit Senior Rental Development Known as the Villas at Wilshire be approved.

The motion carried by the following vote:

- Aye:** Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

- C-4.** Resolution Approving the Renewal of a Contract with Juvare, LLC for WebEOC Software Subscriptions and Support Services for City/County Emergency Management - \$39,236.49.

- C-5.** Resolution Approving the Renewal of a Contract with MCCi, LLC for Software Licenses, Maintenance, and Support Services for Laserfiche Document Management System - \$34,367.85.

- C-6.** Resolution Approving a Contract with Prohati, Inc. for the Purchase of Wireless Network

Equipment - \$124,919.94.

- C-7.** Resolution Approving Contract with Performance Cabling Technologies, Inc. for Fiber Optic Cable Installation - \$235,569.

Mayor Pro Tempore Adams pulled items C-4 through C-7 and requested they all be taken together.

Tom Kureczka, Chief Information Officer, provided the staff report for these items.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member Taylor, for approval of items C-4 through C-7. The motion carried by the following vote:

- Aye:** Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

- C-12.** Resolution Awarding Construction Contract for Cloverdale Avenue Pedestrian Improvements - Smith-Rowe, LLC - \$317,903.75. (Southwest Ward)

Mayor Pro Tempore Adams pulled this item and requested staff look into this contractor's past performance with the City.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, that the Resolution Awarding Construction Contract for Cloverdale Avenue Pedestrian Improvements be forwarded without recommendation. The motion carried by the following vote:

- Aye:** Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

GENERAL AGENDA

- G-1.** Resolution Approving Financial Assistance to Project Health Pursuant to N.C.G.S. 158-7.1 - \$264,592. Public Hearing: May 3: 2021.

Ken Millett, Business Inclusion and Advancement Director, provided the staff report for this item.

Mayor Pro Tempore Adams requested the qualifications/job descriptions for the new jobs that will be created.

Laura Lee, 3950 Windsor Place Drive, Greater Winston-Salem, provided information regarding the State and County's plans to also invest with Project Health and the anticipated timeline.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member Taylor, that the Resolution Approving Financial Assistance to Project Health Pursuant to N.C.G.S. 158-7.1 be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

G-2. Resolution Authorizing the City Manager to Approve a Change Order with APAC-Atlantic, Inc., Thompson-Arthur Division for Additional Construction Services on the 2018 Bond Resurfacing Contract - \$3,336,491.37.

Johnnie Taylor, Director of Operations, provided the introduction for this item.

Keith Huff, Traffic Field Operations Director, provided the staff report for this item.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member Taylor, that the Resolution Authorizing the City Manager to Approve a Change Order with APAC-Atlantic, Inc., Thompson-Arthur Division for Additional Construction Services on the 2018 Bond Resurfacing Contract be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

G-3. Resolution Approving the FY 22 Housing and Community Development Program and Authorizing Submission of the 2021-2022 Annual Plan to the U.S. Department of Housing and Urban Development.

Tasha Logan Ford, Assistant City Manager, provided the introduction for this item.

Marla Newman, Community Development Director, provided the staff report for this item.

Council Member Clark requested staff to update page one to equal the other pages.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, that the Resolution Approving the FY 22 Housing and Community Development Program and Authorizing Submission of the 2021-2022 Annual Plan to the U.S. Department of Housing and Urban Development be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

G-4. Information Regarding Fiscal Year 2021-2022 Trial Balanced Budget.

Ben Rowe, Assistant City Manager, provided the introduction for this item.

Patrice Toney, Budget and Evaluation Director, provided the staff report for this item.

Mayor Joines suggested staff look at a two cent reduction to the tax rate.

Council Member MacIntosh asked about the 11% jump in property tax revenue, and what percentage of it was new properties compared to existing properties.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 5:55 p.m.