

City Council – Action Request Form

Date: June 8, 2020

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Johnnie Taylor, Director of Operations
Jerry Bates, Purchasing Director

Council Action Requested:

Resolution Awarding Contract for Work Uniforms

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

Bids were received May 5, 2020, for the purchase of work uniforms per bid specifications worn by various departments throughout the City of Winston-Salem to be ordered as needed. The work uniforms consist of t-shirts, polo shirts, pants, sweatshirts, jackets, coveralls, rain suits, and caps. The bid specifications required unit pricing based on estimated annual quantities for the various uniforms to determine the lowest responsive bidder for the period of July 1, 2020, through June 30, 2021.

Only a bid from J & E Uniforms, Inc., located in Sanford, NC was offered for this purchase. J & E Uniforms, Inc. has been the provider of City uniforms for several years. It is recommended that a contract for the purchase of work uniforms per bid specifications worn by various departments throughout the City of Winston-Salem to be ordered as needed be awarded to J&E Uniforms, Inc., in the estimated amount of \$184,731.12.

M/WBE comment: Notices were sent to 15 vendors and advertised on the City and State Purchasing websites. See exhibit A for the J & E Uniforms, Inc., workforce demographics.

Committee Action:

Committee	Finance 6/8/2020	Action	Approval
For	Unanimous	Against	

Remarks: