City Council – Action Request Form

Date: August 12, 2024

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Aaron King, Assistant City Manager
Jeff Fansler, Director of Transportation

Council Action Requested:

Resolution Authorizing an Agreement with Kimley-Horn and Associates Inc. for Engineering, Design, and Coordination Services for Phase II of the Long Branch Trail

Strategic Focus Area: Quality Transportation

Strategic Objective: N/A

Strategic Plan Action Item: N/A

Key Work Item: Yes



Summary of Information:

On August 10, 2022, the City of Winston-Salem received a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant award worth \$6,000,000 from the United States Department of Transportation for construction of the 1.2-mile, Long Branch Trail Phase II Project (BL-0019). The City identified the project in its 2019 Bicycle Master Plan and subsequently developed a set of project recommendations and design guidelines through the development of a project feasibility study.

In July 2020, the Winston-Salem Urban Area Metropolitan Organization programmed additional funds from the Surface Transportation Block Grant-Direct Attributable program for the design of the Long Branch Trail Phase II project through its 2020 STBG-DA call for projects.

The Winston-Salem Department of Transportation (WSDOT) solicited proposals to provide Engineering, Design, and Coordination services for the Long Branch Trail Phase II project. The proposed project would extend the Long Branch Trail north across Martin Luther King, Jr. Drive and continue along the west side of the inactive North Carolina Department of Transportation (NCDOT) Rail line to 25th Street. Based on the qualifications received, WSDOT is recommending that Kimley-Horn and Associates, Inc. be awarded the engineering, design, and coordination contract to aid in the development of the Long Branch Trail Phase II project.

Committee Action:				
Committee	Committee of the Whole 8/12/2024	Action	Approval	
For	Unanimous	Against		
Remarks:				

Proposals were received by the following firms on June 7, 2024:

1. Kimley-Horn and Associates Inc.

Firms were asked to provide a proposal that would include engineering project management, civil design of project elements, including a trail bridge, and coordination with key project stakeholders. Submitted proposals were scored based on the following criteria:

Prior Project Experience: 30% Weight
Qualifications of Key Personnel: 20% Weight
Availability of Key Personnel: 30% Weight
Understanding of Project: 20% Weight

A selection committee consisting of city staff from various departments evaluated and scored Kimley-Horn's proposal. Individual scores were tallied and averaged to determine their overall score. After panel review, the final score is listed below:

Kimley-Horn and Associates Inc.	432.5

After consulting with the City Purchasing Department and the NCDOT, Kimley-Horn has submitted a responsive proposal that fully satisfies the terms of the solicitation, therefore, staff is recommending that we pursue a contract with Kimley-Horn and Associates Inc.

After an analysis of relevant work experience, project understanding, qualifications, and then price, WSDOT staff recommends awarding this design contract for a total fee not to exceed \$1,007,235.29 to Kimley-Horn and Associates Inc.