

City Council – Action Request Form

Date: October 10, 2023

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Aaron King, Assistant City Manager
Keith Huff, Traffic Field Operations Director
Darren Redfield, Purchasing Director

Council Action Requested:

Resolution Awarding Contract Renewal for Sidewalk Cutting Contract

Strategic Focus Area: Quality Transportation
Strategic Objective: Improve Integrated Road Network
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

To eliminate trip hazards throughout the city, the Field Operations Department needs a contractor to perform sidewalk cutting repairs generated by citizen complaints or routine staff field observation. A new repair method is available, as opposed to standard grinding, but few companies own the special machine to perform this method. The scope of work involves the evaluation and measuring of sidewalk trip hazards from 1/4" to 2.5" in height, then using a special horizontal saw machine, which also collects all silica dust per OSHA guidelines, to cut a flush and gently sloping sidewalk repair. The contractor is required to have several U.S. Patent licenses.

City/County Purchasing advertised an informal bid for sidewalk cutting and one bid was received on October 26, 2022, as follows:

Precision Safe Sidewalks, LLC	<u>City/State</u> Arlington, VA
-------------------------------	------------------------------------

Precision Safe Sidewalks, LLC met all criteria of the specifications and is a specialist providing this service, with the Virginia branch office in business since 2008 claiming over 500 municipal contracts completed.

In order to release the contractor to begin work when they were available last winter, the City Manager approved an initial \$90,000 contract. The work is not weather sensitive, and the contractor did an exceptional job delivering quality and completing more volume than anticipated, which exhausted the purchase order in less than three months. Due to other commitments for their services, the contractor did no further work.

Committee Action:

Committee	<u>FC – 10/10/2023</u>	Action	<u>Approval</u>
------------------	------------------------	---------------	-----------------

For	<u>Unanimous</u>	Against	<u></u>
------------	------------------	----------------	---------

Remarks:

The specifications noted that the initial contract term was set at 12 months from the date of award, which was December 7, 2022, and that the City reserves the right to extend this contract for two additional 12-month periods, provided that both parties are in agreement and funds are made available for this purpose. The vendor may request a price increase at the beginning of each additional (annual) period by an amount not to exceed the Consumer Price Index (CPI) as reported in the latest available Consumer Price Index for All Urban Consumers (CPI-U) - the difference from the most recent month to the same month of the previous year - as reported on the U.S. Department of Labor Bureau of Labor Statistics website <http://www.bls.gov/cpi/tables.htm> at the time the extension is pursued.

The contractor will be available soon and Traffic Fields Operations desires to renew the contract for the next annual term to continue the progress of eliminating trip hazards around the city. Therefore, it is recommended to renew the contract for sidewalk cutting in the not-to-exceed annual amount of \$180,000 to Precision Safe Sidewalks, LLC. The total contract value for all three years is the not-to-exceed amount of \$450,000.

M/WBE comment: This bid was advertised on the state's purchasing website and 32 companies were notified directly of this opportunity, including 12 minority-owned businesses and two woman-owned businesses. See Exhibit B for a complete list of businesses notified and the low bidder's workforce demographics.