

City Council – Action Request Form

Date: August 13, 2018

To: The City Manager

From: Damon Dequenne, Assistant City Manager
Toneq' McCullough, Director of Transportation

Council Action Requested:

Consideration of Items Relating to Federal Transit Administration's Enhanced Mobility of Seniors and Individuals with Disabilities Funds (Section 5310) for Fiscal Year 2018 Allocation:

- a. Resolution authorizing the City Manager to enter into Grant Agreements with approved Subrecipients of allocated pass-through funds for FTA Section 5310 grant programs.
- b. Project Budget Ordinance Amendment to appropriate pass-through of Federal Transit Administration Funds from the City to Section 5310 Subrecipients

Strategic Focus Area: Quality Transportation

Strategic Objective: Enhance Public Transit

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

On December 4, 2015, the Fixing America's Surface Transportation (FAST) Act, was signed reauthorizing surface transportation programs through Fiscal Year 2020. The FAST Act designates Section 5310 funds to urban areas. Winston-Salem Urban Area is the direct recipient of the Federal Transit Administration (FTA) Section 5307 funds. Section 5310 programs assist eligible agencies in meeting the transportation needs of elderly and disabled populations in the urban area. These funds are administered as a pass-through grant program.

Direct recipients must follow the federally required and approved Public Transportation-Human Service Coordination Plan and the Program Management Plan which are the planning documents that provide the framework, guidelines and criteria for how sub-recipients are selected for funding.

Committee Action:

Committee	<u>Finance 8/13/18</u>	Action	<u>Approval</u>
------------------	------------------------	---------------	-----------------

For	<u>Unanimous</u>	Against	<u></u>
------------	------------------	----------------	---------

Remarks:

The Winston-Salem Urban Area Metropolitan Planning Organization (WSMPO) uses a competitive selection process to award these funds based on the community's identified needs and the approved criteria in the plans. City staff received six applications for the Section 5310 funding, but recommended five applicants. One applicant was not recommended for funding due to providing insufficient funding information. The WSMPO's Transportation Advisory Committee approved this recommendation.

In April 2018, the WSMPO initiated the Request for Projects for the FTA grant program. This process included the following holding a public workshop on May 7, 2018; scheduling a 30-day call for projects between April 30, 2018 to May 30, 2018 and the internal review by city staff and external review of applications by the Greensboro Urban Area.

Staff received six applications for Section 5310 funding, however staff only recommend five for funding. One applicant was not approved for funding due to the applicant's inability to show how previous FTA funding had been utilized and the organization's inability to demonstrate how they intend to utilize the funding being requested. This applicant is a current sub-recipient of this grant program and has \$178,825.50 in remaining funds to utilize toward its programs, has received an average of \$78,048.40 annually since 2013 and received its largest allocation during the FY 2017 RFP of \$175,000. Staff has met with the applicant, identified the discrepancies and initiated next steps to address the discrepancies, in better preparation of future fund requests.

Attachment A outlines each applicant's score. Attachment B lists the available funding during this FY 2018 call for projects and is the funding allocation approved by the Winston-Salem Urban Area Transportation Advisory Committee (TAC) on July 19, 2018.