

## City Council – Action Request Form

**Date:** February 14, 2023

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Johnny Taylor, Assistant City Manager  
William Royston, Recreation and Parks Director  
Shantell McClam, Purchasing Director

**Council Action Requested:**

Resolution Awarding Contract for the Purchase and Installation of Skatepark Equipment at Winston-Salem Fairgrounds (North Ward)

**Strategic Focus Area:** Livable Neighborhoods

**Strategic Objective:** Expand Open Space and Recreational Facilities

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

In August 2015, City Council approved the construction and installation of a permanent skateboard park at Winston-Salem Fairgrounds through American Ramp Company of Joplin, Missouri. Since the inception of the skatepark, the Recreation and Parks Department conducts an annual inspection of the equipment. In 2022, the pump track took on water and is beginning to deteriorate which can be unsafe for the citizens using this facility.

In order to minimize costs, one cost reduction choice is to purchase the skatepark equipment through a cooperative purchasing program where the City can buy direct and receive a discount. N.C.G. S. 143-129 (e)(3) authorizes “purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing services at discount prices to two or more public agencies.”

The total cost for the purchase of the pump track equipment would be as follows:

Pump Track Equipment, Design to Installation	\$133,208.14
Discount	<u>(9,324.57)</u>
Total Cost	\$123,883.57

**Committee Action:**

<b>Committee</b>	Finance 2.14.23	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	

**Remarks:**

In the past, the Recreation and Parks Department has purchased equipment separately on project installations to save money and time associated with completing projects within budget and on time. Purchasing the equipment through the cooperative purchasing program saves us \$11,896.16 off market price plus the GC mark-up on equipment purchase, which would be at least 7% and as much as 15%.

The specified skatepark equipment is available through Sourcewell, a national formally organized and cooperative procurement organization. The American Ramp Company of Joplin, Missouri has been awarded a competitive bid contract #112420-ARC through Sourcewell and supplies skatepark equipment through a Missouri certified distributor and installer.

It is recommended that a contract be awarded to the American Ramp Company in the total amount of \$123,883.57 for the purchase and installation of skatepark equipment at the Winston-Salem Fairgrounds. Funds for this project have been identified in February 2022 issued Limited Obligation Bonds.

M/WBE comment: American Ramp Company is not a minority nor woman-owned business.  
Workplace Demographics: See Exhibit A