

**Resolution #23-0330
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RESOLUTION AWARDING CONTRACT FOR MATERIAL TESTING AND QUALITY CONTROL

WHEREAS, Traffic Field Operations needs a contractor to perform testing and quality control of materials used in re-paving operations; and

WHEREAS, after proper advertisement, proposals were received by City/County Purchasing at 12:00 p.m. on Tuesday, July 25, 2023, for material testing and quality control and proposals were received from Atlantic Coast Testing and Engineering, Inc. of Greensboro, NC and Terracon Consultants, Inc., also of Greensboro, NC; and

WHEREAS, a committee of five staff members from Traffic Field Operations, Transportation, and the Office of Business Inclusion and Advancement evaluated the proposals based on criteria established to determine the most qualified firm; and

WHEREAS, Terracon Consultants, Inc. did not provide all required documentation; therefore, their proposal is deemed non-responsive and cannot be considered for award; and

WHEREAS, staff recommends, upon approval by the Finance Committee, that a contract be awarded to Atlantic Coast Engineering and Testing, Inc., the highest scoring proposal, for material testing and quality control from the date of award through June 30, 2024, in the estimated annual amount of \$50,000, with the option to extend the contract for as many as four additional annual periods (until June 30, 2028), if both parties agree and funds are made available for that purpose, making the total possible award amount over five years to be the estimated amount of \$250,000.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Winston-Salem that the contract for material testing and quality control is hereby awarded to Atlantic Coast Engineering and Testing, Inc., the highest scoring proposal, from date of award through June 30, 2024, in the estimated annual amount of \$50,000 with the option to extend the contract for as many as four additional annual periods (until June 30, 2028), making the total possible award amount over five years to be the estimated amount of \$250,000. The City Manager and City Secretary are authorized to execute the contract on behalf of the City, with contract to be approved by the City Attorney.

BE IT FURTHER RESOLVED that the award of this contract constitutes a preliminary determination as to the qualifications of the bidder. The City is not legally bound to perform the contract until the contract is duly executed by the City.

BE IT FURTHER RESOLVED that funding has been appropriated in the approved FY 2023-24 budget to cover the cost of this contract from date of award through June 30, 2024, with renewals thereafter subject to future budget appropriations.