

City Council – Action Request Form

Date: June 18, 2018

To: The City Manager

From: Gregory M. Turner, Assistant City Manager
Jerry Bates, Purchasing Director

Council Action Requested:

Adoption of Resolution Awarding Purchase Order for Auto and Truck Parts and Supplies.

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

The Winston-Salem Fleet Services Department has daily requirements for auto and truck parts and supplies used to perform repairs and maintenance on City vehicles and equipment. The department utilizes several different Winston-Salem businesses for these purchases and is requesting purchase orders based upon historical spend data be awarded to Auto Supply Company, Inc. in the estimated amount of \$100,000, Carquest Auto Parts of Winston-Salem, Inc. in the estimated amount of \$80,000, and Auto Zone Stores, LLC in the estimated amount of \$20,000.

It is recommended to award a purchase orders for vehicle parts and supplies from the period of July 1, 2018, through June 30, 2019, Auto Supply Company, Inc. in the estimated amount of \$100,000, Carquest Auto Parts of Winston-Salem, Inc. in the estimated amount of \$80,000, and Auto Zone Stores, LLC in the estimated amount of \$20,000.

M/WBE comment: There are no known minority or women owned businesses that provide these parts or supplies.

Committee Action:

Committee Finance 6/11/18 **Action** Approval

For Unanimous **Against**

Remarks: