City Council – Action Request Form

Date: August 15, 2023

To: Mayor, Mayor Pro Tempore, and Members of the City Council

Johnnie Taylor, Interim City Manager

From: William L. Royston, Recreation and Parks Director

Gregory James, Special Facilities Superintendent

Council Action Requested:

Resolution Authorizing the Renewal of an Additional Five-Year Agreement with T-Square Golf, LLC for Management Services of Reynolds Park Golf Course

Strategic Focus Area: Livable Neighborhoods

Strategic Objective: No

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

On June 18, 2018, the City issued a Request for Proposals (RFP) for the management of the Reynolds Park Golf Course and received one proposal which was opened on July 24, 2018. The proposal was from T-Square Golf, LLC. A committee comprised of City staff evaluated the proposal.

Contract negotiations yielded the following provisions: a base management fee of \$7,000 per month for five years, for the services yielding an annual payment of \$84,000; purchase of capital equipment not to exceed \$60,000, netting a payment not to exceed \$12,000 per year for five years. The contract began on November 1, 2018 and expires on October 31, 2023.

Over the five years of the proposed agreement, the City agreed to pay a minimum of \$420,000 in base management fees, and \$60,000 for capital equipment for upkeep and maintenance of the greens. The City retained ownership of the capital equipment, but provided any required maintenance as needed. Due to the increased costs related to golf course management, chemicals, supplies, and staff, T-Square Golf, LLC is requesting an increase of \$2,000 to their monthly management fee from \$7,000 per month to \$9,000 per month.

Committee Action: Failed/ Lack of Second			
Committee	FC 8/15/2023	Action	Failed
For		Against	
Remarks:	Lack of second	=	

Based on staff's observations of the operational costs associated with municipal golf courses, it is recommended that the contract for T-Square Golf, LLC be extended for an additional five years with a base management fee of \$540,000 over the contractual period.