

City Council – Action Request Form

Date: June 18, 2018

To: The City Manager

From: Gregory M. Turner, Assistant City Manager
Jerry Bates, Purchasing Director

Council Action Requested:

Adoption of Resolution Awarding Purchase Order for Towing Services.

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

The Winston-Salem Fleet Services Department has regular needs for equipment towing services. The department utilizes several towing services for light duty vehicles but Davis Garage, Inc. is the primary provider for heavy equipment towing services. Davis provides excellent service, quick response time, and offers the most economical cost per tow to the City. Historical spend information indicates that the Fleet Department spends an estimated \$85,000 per year for these heavy equipment towing services.

It is recommended to award a purchase order for heavy equipment towing services from the period of July 1, 2018, through June 30, 2019, to Davis Garage, Inc. in the estimated amount of \$85,000.

M/WBE comment: There are no known minority or women owned businesses that provide heavy equipment towing services.

Committee Action:

Committee	<u>Finance 6/11/18</u>	Action	<u>Approval</u>
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For	<u>Unanimous</u>	Against	<u></u>
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Remarks: