

City Council – Action Request Form

Date: October 10, 2023

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Patrice Toney, Interim City Manager
 Nicholas Geis, Fleet Services Director
 Trey Mayo, Fire Chief
 Darren Redfield, Purchasing Director

Council Action Requested:

Resolution Awarding Purchase Order for Three 15-Passenger Vans

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

The Pool Vehicle Division of the Fleet Services Department has budgeted for a replacement for vehicle #268, a 2001 Dodge 12-passenger van with 52,000 miles, acquired cost of \$19,926 and accrued maintenance & repair costs of \$5,779.84. This vehicle will be used by all city departments to transport staff to and from locations within the City. In addition, the Safety and Training division of the Fire Department is requesting two 15-passenger vans for transporting fire recruit personnel during recruit school, allowing the recruits to travel together and eliminating the use of personal vehicles. These two vans for the Fire Department will be an addition to the City’s fleet of vehicles.

The North Carolina Department of Administration received bids for fleet vehicles and on May 10, 2021, Piedmont Truck Center (Greensboro, NC) was awarded competitive bid contract #070A, and in accordance with contract specifications, has offered a quotation for three 2024 Ford Transit 350 vans at \$55,127.40 each for a total cost of \$165,382.20.

It is recommended that a purchase order be awarded to Piedmont Truck Center for three 2024 Ford Transit 350 vans at \$55,127.40 each for a total cost of \$165,382.20.

This recommendation is in accordance with N.C.G.S 143-129(e)(9): "The [bidding] requirements of this article do not apply to ... Purchases from contracts established by the State or any agency of the State, if the contractor is willing to extend the same or more favorable prices, terms, or conditions as established in the State contract”.

Committee Action:

Committee	FC – 10/10/2023	Action	Approval
For	Unanimous	Against	

Remarks:

This purchase will be financed through the City's internal leasing program with funding for the lease payments in the FY 2023-24 capital equipment budget.

There are no known area M/WBE companies that sell these vehicles.

Workforce demographics: See Exhibit A.