

## City Council – Action Request Form

**Date:** September 13, 2021

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Johnnie Taylor, Assistant City Manager  
Jerry Bates, Purchasing Director

**Council Action Requested:**

Resolution Awarding Purchase Order for Hybrid Sedans

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

Fleet Services Department has the immediate need for replacement of 10 Honda Civic hybrid sedans. These 2006-2009 model vehicles represent the first generation of hybrid technology and all have exceeded the average battery life cycle of eight to ten years. See Exhibit A for replacement information.

On May 10, 2021, the North Carolina Department of Administration awarded contracts for passenger vehicles and Modern Imports of Winston-Salem, Inc. was awarded competitive bid contract #202100002 per bid specifications. Modern has offered a quotation for 10 model year 2022 Toyota Camry Hybrid Sedans at a cost of \$24,754.10 each for a total cost of \$247,541.

N.C.G.S. 143-129(e)(3) authorizes “purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing products and services at discount prices to two or more public agencies.”

It is recommended that a purchase order be awarded to Modern Imports of Winston-Salem, Inc., per N.C. Department of Administration contract #202100002, for the purchase of 10 model year 2022 Toyota Camry Hybrid Sedans at a cost of \$24,754.10 each for a total cost of \$247,541. These recommendations are in accordance with N.C.G.S. 143-129(e)(3).

**Committee Action:**

<b>Committee</b>	Finance 9/13/2021	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	

**Remarks:**

The City's FY 2021-22 capital equipment budget includes sufficient funds for this purchase which will be financed through the North Carolina Municipal Leasing Corporation.

M/WBE comment: There are no known area minority or woman-owned companies that sell this equipment.

Workforce Demographics: See Exhibit A