

### City Council – Action Request Form

**Date:** March 8, 2021  
**To:** Mayor, Mayor Pro Tempore, and Members of the City Council  
**From:** Johnnie Taylor, Director of Operations  
Nick Geis, Director of Property and Facilities Maintenance

**Council Action Requested:**  
Resolution Awarding Contract for Elevator Maintenance Services

**Strategic Focus Area:** Service Excellence  
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**

The Property and Facilities Maintenance Department has a need to contract services for routine elevator maintenance and needed repairs on twenty-three elevators in various locations around the City. See Exhibit A for the complete list of units by location.

On August 4, 2020, a Request for Proposals (RFP) was issued by the City Purchasing Division to provide these services and on August 21, 2020, two proposals were received. Both proposals failed to meet mandatory requirements of the specifications rendering their proposals as non-responsive and could not be considered.

On October 1, 2020, the Region Four Education Service Center, based in Houston, Texas and in partnership with Omnia Partners, a national cooperative purchasing group, awarded competitive bid contract SC-R150801-308841 per bid specification for Elevator Industry Equipment, Repair, Related Products and Services to Thyssenkrupp Elevator Corporation of Alpharetta, Georgia.

Thyssenkrupp Elevator Corporation has offered the City a five-year contract based on line item pricing contained within the agreement in the initial annual cost of \$46,044. Terms of the agreement allow a maximum 4% annual increase in each of the additional four years of the contract, making the total potential value of the contract \$249,389.16

N.C.G.S. 143-129(e)(3) authorizes “purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing products and services at discount prices to two or more public agencies.”

**Committee Action:**

<b>Committee</b>	<u>Finance 3/15/2021</u>	<b>Action</b>	<u>Approval</u>
<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>

**Remarks:**

It is recommended that a five-year contract be awarded to Thyssenkrupp Elevator Corporation for elevator maintenance services per Omnia Partners contract #SC-R150801-308841 in the initial term amount of \$46,044, and further recommended that we accept terms of the agreement allowing a maximum 4% annual increase in each of the additional four year terms of the contract, making the total potential value of the contract \$249,389.16

Funds have been appropriated in the FY 2020-21 budget to cover the cost of these services through June 30, 2021, with funding thereafter subject to future budget appropriations.

See Exhibit A for workforce demographics.