

City Council – Action Request Form

Date: March 19, 2024

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Aaron King, Assistant City Manager
Jeff Fansler, Director of Transportation

Council Action Requested:

Resolution Authorizing an Agreement with A. Morton Thomas and Associates, Inc. for Construction Engineering, and Inspection Services for the Multi-Use Path (Eastern Section) along Salem Parkway.

Strategic Focus Area: Quality Transportation

Strategic Objective: N/A

Strategic Plan Action Item: N/A

Key Work Item: Yes



Summary of Information:

The Winston-Salem Department of Transportation (WSDOT) solicited proposals to provide Construction Engineering and Inspection (CEI) services for the Multi-Use Path construction project that was awarded in February. Based on the qualifications received, WSDOT is recommending that A. Morton Thomas and Associates, Inc. be awarded the CEI contract to aid in the construction management, materials testing, and inspection of the eastern section of the Multi-Use Path.

Proposals were received by the following firms by January 26, 2024:

- Summit Design and Engineering Services, PLLC
- A. Morton Thomas and Associates, Inc.
- Gannett Fleming, Inc.
- Kisinger Campo & Associates, Corp.
- DRMP, Inc.
- Transystems Corporation, a Missouri Corporation
- AE Engineering, Inc.
- Kleinfelder, Inc.

Committee Action:

Committee	CW – 03/19/24	Action	Approval
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For	Unanimous	Against	
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Remarks:

Firms were asked to provide a proposal that would include construction project management, inspection of project elements including the pedestrian bridge, and coordination with key project stakeholders. Submitted proposals were scored based on the following criteria:

- M/WBE Commitment: 20% Weight
- Staff Experience & Availability: 20% Weight
- Work Experience: 20% Weight
- Understanding of Project: 20% Weight
- Past Performance: 20% Weight

A selection committee consisting of city staff from various departments evaluated and scored each proposal individually. Individual scores were tallied and averaged to determine which firm had the highest overall score. After panel review, final scores from each firm are listed below:

Summit Design and Engineering Services	440
A. Morton Thomas and Associates	440
Gannett Fleming	430
Kisinger Campo & Associates	420
DRMP, Inc.	410
Transystems Corporation	405
AE Engineering	375
Kleinfelder	360

Based on the proposals that were received, Summit Design and Engineering Services and A. Morton Thomas and Associates both received the highest score. After an analysis of relevant work experience and project understanding, based on qualifications, then price, WSDOT staff recommends awarding this contract for a total fee not to exceed \$445,221.31 to A. Morton Thomas and Associates, Inc. Agenda item 24-0116 includes a proposed budget amendment to appropriate additional federal funding to cover these construction engineering and inspection services.