## Date: City Council – Action Request Form March 21, 2022

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

Johnnie Taylor, Assistant City Manager

From: Nicholas Geis, Property and Facilities Management Director

Shantell McClam, Purchasing Director

## **Council Action Requested:**

Resolution Awarding a Contract for Mowing Services Contract Group One

Strategic Focus Area: Service Excellence

**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



## **Summary of Information:**

Request for Proposals (RFP) were received February 28, 2022, for Mowing Services Contract Group One for the Vegetation Management Department and one proposal was received from Piedmont Landscape Management Company, Inc. of Mocksville, NC.

Terms of the bid document specified detailed criteria upon which each proposal received would be rated and an evaluation panel of City staff reviewed the proposals received to select the one most qualified to meet the requirements of the RFP. See Exhibit A for the evaluation criteria and detailed scoring.

Following evaluation and review, staff is recommending that contract 1A for mowing services along Business 40/Salem Parkway/Highway 421 and contract 1B for mowing services along Highway 52 be offered to Piedmont Landscape Management Company, Inc.

Terms of the bid allow the City to extend the contract for as many as four additional annual mowing periods, provided the City and Contractor agree and funds are made available for this purpose. If the Contract is extended, prices may be adjusted at the beginning of each additional (annual) period by an amount not to exceed the Consumer Price Index (CPI) as reported in the latest available Consumer Price Index for All Urban Consumers (CPI-U).

Committee Action:			
Committee	Finance 3/21/22	Action	Approval
For	Unanimous	Against	
Remarks:			

It is recommended that contracts 1A and 1B for mowing services be awarded to Piedmont Landscape Management Company Inc. in the total annual amount of \$738,640 with option to extend the contract for four additional years, giving the contract a total potential value of \$3,693,200.

The Vegetation Management FY 2021-22 operations budget includes sufficient funds to cover these contracts through June 30, 2022. Funding for the remainder of the 2022 mowing season as well as for any future extensions is subject to future budget appropriations.

M/WBE COMMENT: Bid invitations were sent to 122 contractors, including 70 local vendors and 71 M/WBE businesses and the bid was advertised on the City website. See Exhibit B for a complete list of businesses notified and Exhibit C for workforce demographics.