

## City Council – Action Request Form

**Date:** September 10, 2018

**To:** The City Manager

**From:** William L. Royston, Recreation and Parks Director  
Tasha Logan Ford, Assistant City Manager

**Council Action Requested:**

Consideration of Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2018-2019 - Winston Lake Golf Course.

**Strategic Focus Area:** Livable Neighborhoods

**Strategic Objective:** Expand Open Space and Recreational Facilities

**Strategic Plan Action Item:** Yes

**Key Work Item:** Yes



**Summary of Information:**

On June 7, 2018, a citizen engagement meeting was held at Winston Lake Golf Course to provide citizens an update on the current construction projects at the golf course. Council Member Montgomery, City Manager Lee Garrity, Assistant Manager Tasha Logan Ford, and City staff were present and facilitated the meeting. A handout was distributed listing the past, current and planned improvements for Winston Lake Golf Course.

Past improvements completed in FY14-15 thru FY16-17 in the amount of \$602,200, include painting, pedestrian/cart bridges, and roofing for the clubhouse, maintenance building and golf course. In FY17-18, cart path renovations and a comfort station in the amount of \$1,592,000 was identified and underway. The cart path renovations on going with an anticipated completion of February 2019. The comfort station was completed in July 2018. Planned improvements for Winston Lake Golf Course included replacement of 62 golf carts (\$199,500) and staff assessed needs, consisting of clubhouse roof replacement, updated security system, heat pump replacement, and exterior painting (\$115,000). Golf cart replacements have arrived and are operational as of August 2018.

**Committee Action:**

<b>Committee</b>	Finance 9/10/18	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	

**Remarks:**

During the meeting citizens identified critical needs and concerns, such as golf course maintenance, partnerships, and future capital projects/improvements. On June 18, 2018, a collaborative evaluation of the Winston Lake Golf Course was conducted with City staff and interested citizens to assess needs and improvements from a hole by hole view.

Staff has reviewed the results and prepared a Maintenance Improvement Plan and identified immediate critical needs. A major critical need identified is cultivation of bare spots and thinning fairways. The existing greens have been severely damaged by fungus over the past years. Since the installation of the greens, we have experienced several winters where winter kill has impacted the golf course.

Staff evaluated Winston Lake Golf Course and provided recommendations that will assist staff to better maintain the greens. Immediate resources needed to display an immediate impact to the Winston Lake Golf Course is listed below.

- **Personnel:** Six (6) additional part-time city employees (maintenance worker-golf course) be added to the FY 18-19 budget for Winston Lake Golf Course, requiring 30-35 hours/week during peak season (March thru November), (\$153,240)
- **Capital Equipment (NCML):** Additional equipment is required for newly acquired WLGC personnel; 4 utility carts to assist in the maintenance of the golf course (\$36,000); Eclipse Hybrid Mower w/groomers and brushes for greens maintenance (\$46,800); and greens roller (\$23,300)
- **Operational Expenses:** The fairway greens need to be free of invasive plants/grasses and bare spots to enhance the play for golfers. The urgency for treatment is needed for growth in the spring and summer of FY18-19 (\$50,000)

All ongoing capital improvements and maintenance needs, including tree removal, can be completed in phases as future funding becomes available.