

Ordinance 2024-1

ORDINANCE AMENDING CHAPTER 2 ARTICLE III OF THE CITY CODE TO
CODIFY THE BY-LAWS FOR THE COMMUNITY SUSTAINABILITY PROGRAM
COMMITTEE

BE IT ORDAINED, by the Mayor and Winston-Salem City Council as follows:

Section 1. Chapter 2, Article III, Division 18, Sec. 2-310.22 – Sec. 2-310.27 is hereby created to read as follows:

“DIVISION 18. - COMMUNITY SUSTAINABILITY PROGRAM COMMITTEE.

Sec-2-310.22. - Creation and purpose.

In May of 2007, City Council adopted a resolution pledging the City of Winston-Salem’s commitment to stabilizing atmospheric concentrations of greenhouse gases by reducing emissions from its local government operations and throughout the community. In September 2008, City Council established the Community Sustainability Program Committee, responsible for reviewing the City’s Local Action Plan and providing periodic reports and recommendations to City Council with regard to greenhouse gas emissions and related sustainability issues. The committee dissolved in 2013 when a grant from the Energy Efficiency Community Block Grant expired. In September of 2018, the City re-established the Community Sustainability Program Committee through resolution. Ordinance Sec. Sec. 2-310.22 – Sec. 2-310.27 replaces the 2018 resolution.

Sec. 2-310.23. - Duties.

The duties and responsibilities of the Community Sustainability Program Committee shall be as follows:

- (a) To advise on current goals set forth by the Office of Sustainability.
- (b) To generate a work plan for future goals of the Office of Sustainability.
- (c) To become familiar with municipal greenhouse gas emission levels.
- (d) To produce an annual report.
- (e) To advise ways to increase the City’s Star Communities Rating.
- (f) To oversee of BEE CITY USA activities and initiatives.

Sec. 2-310.24. - Membership terms of members and officers.

The committee shall be composed of eleven members. Members of the committee shall be residents of the city and representative of the diversity present in the community. The members

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of the committee will be appointed by city council after recommendation by the mayor and will serve two-year terms. The committee will choose from its number a chairman and vice-chairman to serve two-year terms. The members of the committee shall be composed of individuals with the following skills or background: small, medium, and large business, industrial, architectural/building, transportation, energy, environmental, or interest in citizen participation.

Sec. 2-310.25. - Removal of members.

Members of the committee shall serve at the pleasure of the city council and may be removed by the city council. In order for the committee to carry out its duties and responsibilities, it is necessary for all members to attend the meetings. If any member is absent for two consecutive regular meetings, without excuse granted by the committee, the chair shall notify such member in writing of such member's absences, and if such member fails to attend the next regular meeting, the committee may, by majority vote of the remaining members, request that the position be vacated and a replacement be appointed by the city council.

Sec. 2-310.26. - Ethics.

Committee members shall abide by the city's ethics policy. If it is determined that a committee member has a prohibited interest or relationship or has failed to abide by the city's ethics policy, said member shall be removed from the committee by the city council.

Sec. 2-310.27. - Meetings.

(a) *Generally.* The committee shall establish its own meeting schedule but in no event shall meet less frequently than once a quarter. All meetings of the committee shall be open to the public, and reasonable notice of the time and place thereof shall be given to the public and subject to the statutes regarding open meetings and public records.

(b) *Records.* The committee shall maintain a record of member attendance, actions taken, findings, and recommendations.

(c) *Quorum and voting.* A majority of the members of the committee shall constitute a quorum, and a majority vote of those present shall be required to constitute action of the committee. The presiding member of the committee may vote on any matter considered by the committee.

(d) *Rules of procedure.* The committee is authorized to adopt by-laws, rules, regulations and operating procedures necessary to conduct the affairs of the committee and not inconsistent with the provisions of the codes of the city and state law.”

Section 2. This ordinance shall become effective upon adoption.