

## City Council – Action Request Form

**Date:** August 12, 2024

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Aaron King, Assistant City Manager  
 William L. Royston, Recreation and Parks Director  
 Darren Redfield, Purchasing Director

**Council Action Requested:**

Resolution Awarding Construction Contract for Winston Lake Golf Course Tree Removal Project (East Ward).

**Strategic Focus Area:** Livable Neighborhoods  
**Strategic Objective:** Expand Open Space and Recreational Facilities  
**Strategic Plan Action Item:** No  
**Key Work Item:** Yes



**Summary of Information:**

On June 17, 2022, the City Council approved \$719,000 of Two Thirds General Obligation Bonds and on July 1, 2022, \$1,000,000 of Limited Obligation Bonds, for improvements to Winston Lake Golf Course. This is a total of \$1,719,000 for improvements. The City advertised bids for tree removal to Winston Lake Golf Course. The scope of work will include, but is not limited to clearing, grubbing, and off-site disposal of trees, brush, shrubs, logs, down timber, stumps, roots, and installation of tree skimmers.

On December 29, 2023, the City posted Request for Proposal (RFPs) to perform construction services. Four (4) firms submitted RFPs. Upon initial review, one proposal was received that did not include all required information relating to M/WBE, and therefore, the proposal was deemed non-responsive.

Proposals were received on January 19, 2024, with a summary of applicants as follows:

**Committee Action:**

<b>Committee</b>	Committee of the Whole 8/12/2024	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	
<b>Remarks:</b>			

Company

A-1 Forestry Mulching, LLC  
Country Boy Landscaping, Inc.  
Looks Great Services of MS, Inc.

City/State

Reidsville, North Carolina  
Harmony, North Carolina  
Columbia, Mississippi

Due to changes of the project specifications, the project was rebid on June 13, 2024. The rebid yielded seven responses. Upon initial review, two proposals were received that did not include all required information relating to M/WBE, and therefore, the proposals were deemed non-responsive. Proposals were received July 16, 2024, with summary of applicants as follows:

Company

W Brown Construction, LLC  
Utility Tree Services  
HNA Contracting LLC  
A-1 Forestry Mulching, LLC  
Country Boy Landscaping, Inc.

City/State

East Bend, North Carolina  
Shelby, North Carolina  
Statesville, North Carolina  
Reidsville, North Carolina  
Harmony, North Carolina

The terms of the bid document specified detailed evaluation, criteria of M/WBE commitment, price/value, understanding of the project and approach, project timeline, and manpower, and years performing similar. An evaluation panel of staff members from Diversity, Equity, and Inclusion; Vegetation Management and Recreation and Parks reviewed the proposals received. See Exhibit A for the detailed scores.

Based on the evaluation panel's assessment, it is recommended that a contract for Winston Lake Golf Course Tree Removal project be awarded to W Brown Construction, LLC, in the amount of \$720,657.27.

M/WBE comment: This project was advertised on the City and state websites and sent directly to eighty-seven (87) general contractors. Notifications were sent to all local M/WBE and regional HUB businesses on a bi-weekly basis.

See Exhibit B for a complete list of businesses that were notified of the bidding.

Workforce Demographics: See Exhibit C for the workforce demographics of the recommended vendor.