

**Resolution #23-0373**  
**Resolution Book, Page 233**

**RESOLUTION AUTHORIZING A CHANGE ORDER TO STANTEC  
CONSULTING SERVICES, INC. IN THE AMOUNT OF \$171,500  
FOR ENGINEERING PLAN REVIEW SERVICES**

**WHEREAS**, in March 2021, the Mayor and City Council awarded a \$294,600 contract with Stantec Consulting Services, Inc. (Stantec) for Engineering Plan Review services; and

**WHEREAS**, the Engineering Division has a vacant Senior Civil Engineering position, which is a hard to fill position, that has been vacant over a year; and

**WHEREAS**, this position which is responsible for subdivision plan review, commercial driveway permits, upfits, and meeting for sketch plan reviews; and

**WHEREAS**, we have solicited a proposal from an on-call design firm, Stantec, to provide temporary service until additional engineering staff can be hired; and

**WHEREAS**, Stantec has submitted a proposal to provide engineering plan review services for a term of six months and with an estimated fee of \$171,500; and

**WHEREAS**, Stantec will use the City's current Infrastructure Development Standards (IDS) to ensure that final approved construction plans conform to City engineering standards and requirements, including grading, stormwater management, and offsite easements; and

**WHEREAS**, anticipated salary savings are estimated to be sufficient to cover the cost of the change order; and

**WHEREAS**, previously approved change orders have increased the current contract amount to \$384,600.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Winston-Salem that an increase in the purchase order for a not to exceed amount of \$171,500

**Winston-Salem City Council  
APPROVED  
October 16, 2023**

is authorized to the purchase order (#34525) issued to

Stantec Consulting Services, Inc. to provide temporary engineering plan review services.