

Winston-Salem City Council
APPROVED
September 3, 2024

Resolution #24-0402
2024 Resolution Book 2, Page 154

**RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN
INTERLOCAL AGREEMENT WITH THE VILLAGE OF CLEMMONS FOR ZONING
ENFORCEMENT AND ADMINISTRATIVE SERVICES ASSISTANCE**

WHEREAS, the City of Winton-Salem (the “City”) has been providing zoning enforcement and administrative services assistance to the Village of Clemmons (the “Village”);

WHEREAS, the City is willing to continue to provide said services to the Village pursuant to a new agreement updating the terms pursuant to which said services are provided.

WHEREAS, the basic terms of the Interlocal Agreement will include the following:

- (a) The Village will provide the administration of the Zoning Board of Adjustment and will also review, and issue zoning permits for sign permit applications and perform zoning inspections of sign installations within Village municipal limits.
- (b) The Village shall provide payment for hours worked, which will be equal to the then-current hourly rate of compensation for each position at the time the work is performed, plus fringe benefits, times an overhead factor of two (2) for the time between 7:45 a.m. and 4:45 p.m.(hereinafter, the “Base Rate”); and, for service outside the aforementioned times (i.e. after 4:45 p.m. and before 7:45 a.m.), the Base Rate times one and one-half (1.5). This amount will be reduced by zoning fees as may be adopted by the Village.

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- (c) The City shall not be obligated to provide any additional zoning enforcement or administrative services resulting from any subsequent amendments to the Village's Unified Development Ordinances that the City determines, in its sole discretion, will result in a substantial increase in workload.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Winston-Salem that the City Manager is authorized to enter into an agreement with the Village of Clemmons, as outlined above, upon approval as to form and legality by the City Attorney's Office.