

WINSTON-SALEM FINANCE COMMITTEE

Virtual Meeting

June 14, 2021

CALL TO ORDER

Chair Clark called the meeting to order at 4:00 p.m. and stated due to the Safer-At-Home Order, all Committee Members are participating virtually. For virtual meetings, Committee Members will be muted until asked to be heard. When there is a vote, it will be necessary to conduct a roll call vote. A Committee Member will be recognized, raise their hand, and state their vote.

Present:

Council Member Robert Clark, Chair
Mayor Pro Tempore Denise D. Adams, Vice Chair
Council Member Jeff MacIntosh
Council Member James Taylor, Jr.

Additional Attendees:

Mayor Allen Joines
Council Member John Larson
Council Member Annette Scippio
Council Member Kevin Mundy
Council Member Barbara Hanes Burke

CONSENT AGENDA

Chair Clark stated the Committee would first consider the Consent Agenda and asked if any items needed to be removed for discussion. Staff pulled item C-24. Items C-3 and C-4 were removed. After the Consent Agenda had been approved, Council Member Scippio requested to discuss items C-2, C-14, and C-23.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, to approve the balance of the Consent Agenda. The motion carried by the following vote:

- Aye:** Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor
- C-1.** Monthly Revenue Update.
- C-5.** Resolution Authorizing Annual Submission of Continuum of Care Homeless Grant Application, Acceptance of Grants Funds, and Execution of Subgrantee Agreements.
Approved by the Consent Vote.
- C-6.** Resolution Authorizing Annual Submission of Emergency Solutions Grant Application, Acceptance of Grants Funds, And Execution of Agreements.

Approved by the Consent Vote.

- C-7.** Resolution Approving the Renewal of a Contract with Ultimate Kronos Group, Inc. for Hardware and Software Maintenance and Support Services - \$172,973.85.
Approved by the Consent Vote.
- C-8.** Resolution Approving the Renewal of a Contract with Benevate, Inc. for Software Licenses, Maintenance, and Support Services for Neighborly Software - \$42,300.
Approved by the Consent Vote.
- C-9.** Resolution Approving the Renewal of a Contract with Environmental Systems Research Institute, Inc. (ESRI) for Geographic Information Systems (GIS) Software Licenses, Maintenance, and Support - \$495,000.
Approved by the Consent Vote.
- C-10.** Resolution Approving the Renewal of a Contract with Microsoft, Inc. for Advanced Unified Support Services - \$50,655.
Approved by the Consent Vote.
- C-11.** Resolution Approving Contract with Infusion Points, LLC for Managed Security Services - \$99,880.
Approved by the Consent Vote.
- C-12.** Resolution Awarding the Contract for Work Uniforms - J & E Uniforms, Inc. - \$184,073.59.
Approved by the Consent Vote.
- C-13.** Resolution Awarding Contract for Winston-Salem Fire Department Medical Evaluation Services - The Mobile Doc, PLLC - \$194,140.
Approved by the Consent Vote.
- C-15.** Resolution Awarding Purchase Order for Trailer Mount Leaf Loaders - Carolina Industrial Equipment, Inc. - \$110,648.
Approved by the Consent Vote.
- C-16.** Resolution Awarding Annual Blanket Purchase Orders for Auto and Truck Tires - \$750,000.
Approved by the Consent Vote.
- C-17.** Resolution Awarding Annual Blanket Purchase Order for Vehicle Parts and Supplies - NAPA Auto Parts, Inc. - \$180,000.
Approved by the Consent Vote.

- C-18.** Resolution Awarding Annual Blanket Purchase Orders for Miscellaneous Parts and Services - \$3,296,200.
Approved by the Consent Vote.
- C-19.** Resolution Awarding Annual Blanket Purchase Orders for Sole Source Vendors - \$1,823,500.
Approved by the Consent Vote.
- C-20.** Resolution Authorizing the City Manager to Purchase Property, Boiler/Machinery Insurance - Traveler's Insurance Company - \$823,988.
Approved by the Consent Vote.
- C-21.** Resolution Authorizing the Purchase of a Lot in Fee Simple for the Little Creek Greenway Phase 2 Project - \$5,000. (Southwest Ward)
Approved by the Consent Vote.
- C-22.** Resolution Authorizing Acquisition of Fee Simple and Temporary Construction Easements by Deed or Condemnation for the Petree Road Sidewalk Project - \$33,650. (Northwest Ward)
Approved by the Consent Vote.
- C-25.** Resolution Approving an Intergovernmental Agreement between the City of Winston-Salem on behalf of the Winston-Salem Police Department and the Federal Bureau of Alcohol, Tobacco, Firearms and Explosives ("ATF") to Allow the Winston-Salem Police Department to participate in the ATF's Explosives/Accelerant Detection Canine Program.
Approved by the Consent Vote.
- C-26.** Approval of Finance Committee Summary of Minutes.
Approved by the Consent Vote.
- C-24.** Resolution Authorizing the Sale of a Portion of a Lot Located at 3336 Old Salisbury Road Under the Upset Bid Procedure (N.C.G.S. 160A-269). [South Ward]
This item was pulled by staff.
- C-3.** Resolution Accepting A North Carolina Drinking Water State Revolving Fund Loan For The Neilson Water Treatment Plant Modernization Project.
Council Member Clark pulled this item.
Lisa Saunders, Chief Financial Officer, provided the staff report for this item.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, that the Resolution Accepting A North Carolina Drinking Water State Revolving Fund Loan For The Neilson Water Treatment Plant Modernization Project be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

C-4. Resolution Authorizing an Application with the United States Department of Transportation for Funding through the RAISE Grant Program and an Agreement with HDR Engineering of the Carolinas for Grant Writing Services.

Mayor Pro Tempore Adams pulled this item.

Damon Dequenne, Assistant City Manager, provided the staff report for this item.

Matthew Burczyk, Bicycle and Pedestrian Coordinator, provided further information regarding this item.

Mayor Pro Tempore Adams requested more information on the trail way.

Council Member Clark requested a map of the existing trails in feet or miles for each ward.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, that the Resolution Authorizing an Application with the United States Department of Transportation for Funding through the RAISE Grant Program and an Agreement with HDR Engineering of the Carolinas for Grant Writing Services be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

C-2. Resolution Authorizing a Lease Extension for the Second Floor in the Winston Mutual Building for the Police Department's Community Resources Unit. (East Ward)

Council Member Scippio pulled this item and requested information on the departments currently housed in the Winston Mutual Building.

Approved by the Consent Vote.

C-14. Resolution Awarding Construction Contract to EVO Corporation for Lead Dust Removal Services at the Joint Firearms Training Facility - \$123,960.

Council Member Scippio pulled this item.

Johnnie Taylor, Director of Operations, provided the staff report for this item.

Approved by the Consent Vote.

- C-23.** Resolution Authorizing a Negotiated Settlement with Norfolk Southern Railway Company for Acquisition Related to the Brushy Fork Greenway Phase 4 Project - \$50,000. (East Ward)

Council Member Scippio pulled this item and requested more information on the easement and phase 4 of the greenway.

Approved by the Consent Vote.

GENERAL AGENDA

- G-1.** Consideration of Items Relating to the Fiscal Year 2020-2021 Budget Ordinances for the City of Winston-Salem, North Carolina:

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2020-2021.

Ordinance Amending The Project Budget Ordinance For The City Of Winston-Salem, North Carolina For The Fiscal Year 2020-2021.

Patrice Toney, Budget and Evaluation Director, provided the staff report for this item.

Mayor Pro Tempore asked about funds received from the Federal Government being used to cover the overspending by the Sanitation Department.

Lee Garrity, City Manager, said they would check if any funds are eligible to cover these expenses.

A motion was made by Council Member Taylor, seconded by Council Member MacIntosh, that the Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2020-2021 and the Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2020-2021 be approved. The motion carried by the following vote:

- Aye:** Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

- G-2.** Consideration of Items Relating to the Multi-Use Path Project:

Resolution Authorizing an Agreement with the North Carolina Department of Transportation for Construction of the Eastern Section of the Multi-Use Path Project. (Northwest and South Wards)

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2020-2021.

Damon Dequenne, Assistant City Manager, provided the staff report for this item.

Mayor Pro Tempore Adams asked about the local required match.

Matthew Burczyk, Bicycle and Pedestrian Coordinator, answered the \$400,000 is coming from the 2018 Bonds and should be sufficient for this project.

A motion was made by Mayor Pro Tempore Adams, seconded by Council Member MacIntosh, that the Resolution Authorizing an Agreement with the North Carolina Department of Transportation for Construction of the Eastern Section of the Multi-Use Path Project and the Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2020-2021 be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

G-3. Resolution Awarding Construction Contract for Hanes Park Phase 2 Improvements - Bar Construction Co., Inc. - \$1,457,000. (Northwest Ward)

Robert Prestwood, City Engineer, provided the staff report for this item.

A motion was made by Council Member MacIntosh, seconded by Mayor Pro Tempore Adams, that the Resolution Awarding Construction Contract for Hanes Park Phase 2 Improvements be approved. The motion carried by the following vote:

Aye: Council Member Clark, Mayor Pro Tempore Adams, Council Member MacIntosh, and Council Member Taylor

G-4. Information on Medical Services Request for Proposal (RFP) Results and Recommendation.

Ben Rowe, Assistant City Manager, provided the introduction for this item.

Marquis Barnett, Human Resources Director, provided the staff report for this item.

The Mayor and Council discussed the proposal and asked questions to staff.

Council Member Clark introduced Pridgen Green, Assistant City Attorney, who will work with the Public Safety Departments. He also reminded everyone that the Community Development/Housing/General Government Committee would start at 3:30 p.m.

ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 5:01 p.m.