

## City Council – Action Request Form

**Date:** February 11, 2019

**To:** The City Manager

**From:** William L. Royston, Recreation and Parks Director  
Tasha Logan Ford, Assistant City Manager

**Council Action Requested:**

Consideration of a Resolution Approving a Contract Change Order with Jordan Consultants, LLC for Architectural and Engineering Services for Hobby Park Development Phase 1. (South Ward)

**Strategic Focus Area:** Livable Neighborhoods

**Strategic Objective:** Expand Open Space and Recreational Facilities

**Strategic Plan Action Item:** No

**Key Work Item:** Yes



**Summary of Information:**

In March 2017, the City of Winston-Salem Recreation and Parks Department hired Jordan Consultants, LLC to complete a master plan for Hobby Park in the amount of \$86,400. Hobby Park is a 93.53-acre park located in the South Ward.

In November 2018, the citizens of Winston-Salem voted to approve the issuance of bonds for improvements at Hobby Park and other recreation projects. The scope of the work to be included as part of the Phase 1 improvements at Hobby Park include drainage improvements, improved parking facilities, and soap box derby track improvements including a staging area for events. The services of a professional architect and engineer are needed to provide design and construction oversight for the construction of this project. Jordan Consultants, LLC has provided the City of Winston-Salem with a fee proposal of \$24,950.

As work progresses, assistance is needed for additional design work associated with the aforementioned projects. Based on the total scope of services to be provided for Hobby Park Improvements, the size of the project, and past experience with similar projects, staff believes the fee proposal is fair and reasonable.

**Committee Action:**

<b>Committee</b>	Finance 2/11/19	<b>Action</b>	Approval
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<b>For</b>	Unanimous	<b>Against</b>	
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**Remarks:**

The current contract with Jordan Consultants LLC is \$86,400. Increasing the contract amount by \$24,950 brings the current contract amount to \$111,350. The consultant has agreed to the City's M/WBE Participation goals. Funds for this work are included in the recently approved bond referendum brought before Council November 26, 2018.