

ORDINANCE AMENDING ARTICLE III, DIVISION 13 OF CHAPTER 2 REGARDING
THE M/WBE ADVISORY COMMITTEE

BE IT ORDAINED, by the Mayor and Winston-Salem City Council as follows:

Section 1. Article III, Division 13 of Chapter 2, Section 2-290. Membership; term of members; officers. is amended to read as follows:

“Sec. 2-290. Membership; term of members; officers.

The committee shall consist of ~~11~~ 7 members. The members of the committee will be appointed by the city council after recommendation by the mayor and will serve two-year terms. The advisory committee will choose from its number a chairman and vice-chairman to serve one-year terms in those offices. When making recommendations to the city council for committee members, the mayor will seek candidates who have personal or professional backgrounds in the following areas:

- (1) Construction;
- (2) Legal services;
- (3) Financial services; and
- (4) Experience with minority- and women-owned businesses.

Recommended committee candidates are not required to have the above background/experience history. If the mayor identifies candidates that do not possess one or more of the four experience areas above, the mayor is free to recommend any candidate deemed suitable. Additionally, all members of the committee shall be residents of the city or maintain business ownership with a physical address within the city limits. Post office boxes do not constitute city residency or a physical business location. Members cannot be employees of the city.”

Section 2. Article III, Division 13 of Chapter 2, Section 2-293. Meetings. is amended to read as follows:

Sec. 2-293. Meetings.

(a) Generally. The committee shall establish its own meeting schedule but in no event shall meet less frequently than once a quarter. All meetings and hearings of the advisory committee shall be open to the public, and reasonable notice of the time and place thereof shall be given to the public in accordance with all applicable statutes regarding open meetings and public records.

(b) Records. The committee shall maintain a record of member attendance, actions taken, findings, and recommendations.

(c) Quorum and voting. A quorum to conduct business shall consist of at least ~~six~~ four members. Official action by the committee shall require a majority vote of those present and qualified to vote. The chairperson shall be entitled to vote.

(d) Rules of procedure. The committee is authorized to adopt by-laws, rules, regulations and operating procedures necessary to conduct the affairs of the committee, provided the same are not inconsistent with the provisions of the codes of the city and state law.”

Section 3. Article III, Division 13 of Chapter 2, Section of 2-294.1 Temporary authority for internal M/WBE staff committee. is hereby amended to read as follows:

“Sec. 2-294.1. Temporary authority for internal M/WBE staff committee.

When the M/WBE advisory committee has fewer than ~~six~~ four members or has been unable to establish a quorum for a combination of at least two regular or special meetings, the city manager is hereby authorized to empower the internal M/WBE staff committee to engage in the duties normally fulfilled by the citizen M/WBE advisory committee including reviewing and scoring programs and determining good faith efforts for consideration by city council in place of the citizen M/WBE advisory committee. This authority shall remain in effect until repealed. ~~September 30, 2022 unless extended.~~”

Section 4. The ordinance shall become effective upon adoption.