

City Council – Action Request Form

Date: March 16, 2020

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Johnnie Taylor, Director of Operations
Keith Huff, Traffic Field Operations Director
Jerry Bates, Purchasing Director

Council Action Requested:

Resolution Awarding Contract for Asphalt Testing and Quality Control

Strategic Focus Area: Quality Transportation
Strategic Objective: Improve Integrated Road Network
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

The City of Winston-Salem has the need for a contractor to perform testing and quality control of asphalt used in re-paving operations within the City. While WSDOT staff handles day-to-day inspection of the work, the City does not have the equipment or expertise to test asphalt at the contractor’s plant or to oversee quality control on the materials used during the resurfacing. The scope of work for the awarded contractor will include inspection of asphalt plant equipment and processes, pavement analysis and back calculation, and roadway construction inspection associated with contracted resurfacing to ensure all materials meet the contract and North Carolina Department of Transportation (NCDOT) specifications. The firm will serve as the City’s representative for asphalt testing and quality control at the contractor’s asphalt plant.

The City advertised a Request for Proposals to provide testing and quality control services for asphalt to be used in re-paving operations and proposals were received February 21, 2020 from two businesses as follows:

	<u>City/State</u>
Atlantic Coast Testing and Engineering, Inc.	Greensboro, NC
Terracon Consultants, Inc.	Greensboro, NC

A committee of five staff members from Traffic Field Operations, Transportation, and the Office of Business Advancement and Inclusion was selected to evaluate the proposals received. Respondents were evaluated for selection based on the proposer most qualified to meet the specification requirements. During the course of evaluations, the proposal from Terracon Consultants, Inc. was determined to be non-responsive for failure to provide all necessary documents as required and cannot be considered for an award.

Committee Action:

Committee	Action
For _____	Against _____

Remarks: _____

Based upon the committee's assessment, it is recommended that a contract for testing and quality control of asphalt in the estimated annual amount of \$53,000 be awarded to Atlantic Coast Testing and Engineering, Inc. Terms of the bid reserve the right for the City to extend this service contract for as many as two additional 12 month periods, for a potential total estimated contract value of \$159,000.

Exhibit A provides the combined scores of the evaluation panel for the proposal.

M/WBE comment: The Request for Proposals was sent to 12 qualified companies known to provide these services and was also advertised on the City purchasing website. See Exhibit B for a complete list of businesses notified and workforce demographics.