

City Council – Action Request Form

Date: February 13, 2023

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Patrice Toney, Assistant City Manager
William Penn, Chief of Police
Shantell McClam, Purchasing Director

Council Action Requested:
Resolution Awarding Purchase Order for Ten Toyota Camry Sedans

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

The Criminal Investigations Division of the Winston-Salem Police Department has the need to purchase 10 mid-size sedans as replacements for vehicles that have reached end of life with excessive mileage and wear/tear over the life of the vehicles. These new vehicles will be unmarked for officer safety and to transport detectives while conducting investigations. See Exhibit A for complete replacement information.

The North Carolina Department of Administration, an agency of the state of North Carolina located in Raleigh, N.C. received bids for fleet vehicles and on May 10, 2021, Modern Automotive Network LLC, located in Winston-Salem, North Carolina was awarded competitive bid contract #070A and has offered a quotation for ten (5) 2023 Toyota Camry sedans per specifications at a cost of \$27,545.

This recommendation is in accordance with N.C.G.S 143-129(e)(9): "The [bidding] requirements of this article do not apply to ... Purchases from contracts established by the State or any agency of the State, if the contractor is willing to extend the same or more favorable prices, terms, or conditions as established in the State contract".

It is recommended that a purchase order be awarded to Modern Automotive Network LLC for five (5) 2023 Toyota Camry sedans per specifications at a cost of \$27,545 each for a total cost of \$137,725, and to request an order of five (5) Hybrid sedans from Modern at a cost of \$29,090 each plus \$550 for keys for a total cost of \$148,200. The total for 10 sedans (gas and hybrids) is \$284,925.

The purchase will be financed through the City's internal leasing program. Funding for the lease payments is available in the General Fund FY 2022-23 budget.

M/WBE comment: There are no known M/WBE vendors who offer this equipment. See Exhibit B for workforce demographics.

Committee Action:			
Committee	PS 2.13.23 & Fin 2.14.23	Action	Approval
For	Unanimous	Against	
Remarks:			