

City Council – Action Request Form

Date: September 12, 2023

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Aaron King, Assistant City Manager
Keith Huff, Traffic Field Operations Director
Darren Redfield, Purchasing Director

Council Action Requested:

Resolution Awarding Contract for Material Testing and Quality Control

Strategic Focus Area: Quality Transportation

Strategic Objective: Improve Integrated Road Network

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

Traffic Field Operations needs a contractor to perform testing and quality control of materials used in re-paving operations within the City. While staff handles day-to-day inspection of the work, the City does not have the equipment or expertise to test asphalt at the contractor's asphalt plant or to oversee quality control on the materials used during the resurfacing. The scope of work for the awarded contractor will include inspection of asphalt plant equipment and processes, pavement analysis and back calculation, and roadway construction inspection associated with contracted resurfacing to ensure all materials meet the contract and North Carolina Department of Transportation (NCDOT) specifications. The firm will serve as the City's representative for asphalt testing and quality control at the contractor's asphalt plant.

City/County Purchasing advertised a Request for Proposals to provide testing and quality control services for materials to be used in re-paving operations, and two proposals were received July 25, 2023, as follows:

Atlantic Coast Testing and Engineering, Inc.
Terracon Consultants, Inc.

City/State
Greensboro, NC
Greensboro, NC

A committee of five staff members from Traffic Field Operations, Transportation, and the Office of Business Inclusion and Advancement evaluated the proposals received. Proposals were evaluated based on the business most qualified to meet the specification requirements. During the course of evaluations, the proposal from Terracon Consultants, Inc. was determined to be non-responsive for failure to provide all required documentation and therefore cannot be considered for award.

Committee Action:

Committee FC – 09/12/2023 **Action** Approval

For Unanimous **Against**

Remarks:

Based upon the evaluation panel's assessment, it is recommended that a contract for testing and quality control of materials in the estimated annual amount of \$50,000 be awarded to Atlantic Coast Testing and Engineering, Inc. Terms of the bid reserve the right for the City to extend this contract for as many as four additional 12-month periods, for a potential total estimated contract value of \$250,000.

Exhibit A provides the combined scores of the evaluation panel for the proposal. Atlantic Coast Testing and Engineering, Inc. will self-perform the required work with no subcontracting.

M/WBE comment: Notices were sent to 15 qualified companies known to provide these services and was also advertised on the City's website. See Exhibit B for a complete list of businesses notified and workforce demographics.